



## CITY OF GREER, SOUTH CAROLINA

### MINUTES of the FORMAL MEETING of GREER CITY COUNCIL April 24, 2018

**MEETING LOCATION:** Greer City Hall, 301 East Poinsett Street, Greer, SC 29651

**I. CALL TO ORDER OF REGULAR MEETING** Mayor Rick Danner – 6:34 P.M.

The following members of Council were in attendance:  
Jay Arrowood, Kimberly Bookert, Lee Dumas, Wryley Bettis and Judy Albert.

Councilmembers Absent: Wayne Griffin

Others present: Ed Driggers, City Administrator, Mike Sell, Assistant City Administrator, Tammela Duncan, Municipal Clerk, Steve Owens, Communications Manager and various other staff and media.

**II. PLEDGE OF ALLEGIANCE** Councilmember Jay Arrowood

**III. INVOCATION** Councilmember Jay Arrowood

**IV. PUBLIC FORUM** No one signed up to speak

**V. MINUTES OF THE COUNCIL MEETING** April 10, 2018

**ACTION** - Councilman Wryley Bettis made a motion that the minutes of April 10, 2018 be received as written. Councilwoman Judy Albert seconded the motion.

**VOTE** - Motion carried unanimously.

**VI. DEPARTMENTAL REPORT**

- A.** Building and Development Standards, Finance, Fire Department, Municipal Court, Parks & Recreation, Police Department, Public Services and the Website Activity Reports for **March 2018** were included in the packet for informational purposes.

**Finance**

David Seifert, Chief Financial Officer presented the Financial Report for the period ending March 31, 2018. (Attached)

General Fund Cash Balance: \$18,030,459.  
General Fund Revenue: \$19,369,748. General Fund Expenditures: \$15,414,139.  
Revenue Benchmark Variance: \$2,870,338. Expenditure Benchmark Variance: \$714,594.  
Overall Benchmark Variance: \$3,584,932.

The City is 11% under budget during this time period.

Hospitality Fund Cash Balance: \$878,980.  
Storm Water Fund Cash Balance: \$1,275,997.

## **VII. PRESENTATION**

- A. Caroline Robertson, Executive Director of Greer Relief presented her annual report. (attachment)

## **VIII. ADMINISTRATOR'S REPORT**

Ed Driggers, City Administrator presented the following:

### **Calendar Items:**

**Employee Appreciation Picnic** – Friday, April 27<sup>th</sup> 5:00pm until 8:00pm at City Park.

**Spring Cleaning Day** – Saturday, April 28<sup>th</sup> from 8:00am until 1:00pm at the Recycling Center. This is an opportunity for residents to bring items to the Recycling Center that we do not normally collect curbside. Examples of those are tires, paint, pesticides etc. We will also provide a shred truck. Additional information is available on our website.

**Family Fest** – Friday, May 5<sup>th</sup> and Saturday May 6<sup>th</sup> downtown.

**Council Planning Retreat** – has been scheduled for Tuesday, May 8<sup>th</sup> and Wednesday, May 9<sup>th</sup>. Both days will be half days. We will begin at 12:00pm Tuesday ending with the Council meeting and start at 8:30am Wednesday ending with a working Lunch.

**Kids Planet Master Plan** – We have had successful turnout and participation with the Kids Planet Master Plan process. We are wrapping up the process now. Questionnaires are also available on our website if you would like to participate.

Mr. Driggers asked Council to add a third item to Executive Session, no action is requested. Asking guidance regarding an Economic Development matter.

## **IX. OLD BUSINESS**

- A. **Bid Summary – Drainage improvements at Wildwood Dr. and Chick Springs Rd**  
Steve Grant, City Engineer presented the request. Staff recommended Faulkner Development & Engineering, LLC in the amount of \$127,335.00. These projects will be paid for from the Storm Water Fund. (attachment)

**ACTION** - Councilwoman Kimberly Bookert made a motion to accept the recommendation of Faulkner Development & Engineering, LLC in the amount of \$127,335.00. Councilman Jay Arrowood seconded the motion.

**VOTE** – Motion carried unanimously.

**B. Revisions to the City of Greer Revised Policy and Procedures Manual Effective 2/1/2015**

Dorian Flowers, Fire Chief presented the request. Staff recommended changing the accrual rate of vacation leave for those working 24.25-hour shifts in the Fire Department. Hours will be based on an employee's normal scheduled hours of 56.65 per work week. (attachment)

Discussion held.

**ACTION** - Councilwoman Judy Albert made a motion to accept the recommendation of Staff. Councilman Lee Dumas seconded the motion.

**VOTE** – Motion carried unanimously.

**C. First and Final Reading of Resolution Number 13-2018  
**A RESOLUTION TO AUTHORIZE THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT FOR THE SALE OF PROPERTY WITH SC GREER POINSETT, LLC****

Ed Driggers, City Administrator presented the request.

**ACTION** - Councilwoman Kimberly Bookert made a motion to receive First and Final Reading of Resolution Number 13-2018. Councilwoman Judy Albert seconded the motion.

**VOTE** – Motion carried 5-1 with Councilmember Bettis voting in opposition.

**D. First Reading of Ordinance Number 13-2018  
**AN ORDINANCE AUTHORIZING THE CONVEYANCE OF CERTAIN REAL PROPERTY IN THE CITY OF GREER****

Ed Driggers, City Administrator presented the request.

**ACTION** - Councilwoman Judy Albert made a motion to approve First Reading of Ordinance Number 13-2018. Councilwoman Kimberly Bookert seconded the motion.

Brief discussion held.

**VOTE** – Motion carried 5-1 with Councilmember Bettis voting in opposition.

## Motion to Add an Item to Executive Session

**ACTION** - Councilman Lee Dumas made a motion to add Item C. Economic Development project to Executive Session. (a motion to enter into Executive Session to discuss a proposed location and provision of services for an economic development project as allowed by State Statute Section 30-4-70(a)(5)). Councilman Wryley Bettis seconded the motion.

**VOTE** – Motion carried unanimously.

## X. EXECUTIVE SESSION

**ACTION** - In (7:24 p.m.)

(A) Contractual Matter

Councilman Lee Dumas made a motion to go into Executive Session to discuss a potential contract for property purchase as allowed by SC Code of Laws Section 30-4-70(a)(2). Councilman Wryley Bettis seconded the motion. Motion carried unanimously.

(B) Legal Advice

Councilman Lee Dumas made a motion to go into Executive Session to receive legal advice regarding pending litigation as allowed by State Statute Section 30-4-70(a)(2). Councilman Wryley Bettis seconded the motion. Motion carried unanimously.

(C) Economic Development

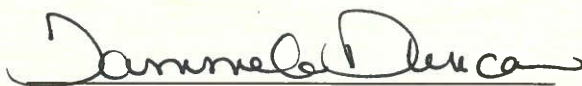
Councilman Lee Dumas made a motion to go into Executive Session to discuss a proposed location and provision of services for an economic development project as allowed by State Statute Section 30-4-70(a)(5). Councilman Wryley Bettis seconded the motion. Motion carried unanimously.

Mayor Danner stated during Executive Session they discussed the above matters and no action was taken.

**ACTION** - Out (8:59 p.m.) – Councilman Lee Dumas made a motion to come out of Executive Session. Councilman Wryley Bettis seconded the motion. Motion carried unanimously.

## XI. ADJOURNMENT

9:00 P.M.



Tammela Duncan, Municipal Clerk



Richard W. Danner, Mayor

Notifications:

Agenda posted in City Hall and email notifications sent to The Greenville News, The Greer Citizen, GreerToday.com and the Spartanburg Herald Journal Friday, April 20, 2018.





# Financial Performance Summary

As of Month End March, 2018

<b>Quick Look Indicators</b>	<b>This Month</b>	<b>This Year</b>	<b>Balance</b>
General Fund Cash Balance	↓	↑	\$ 18,030,459
General Fund Revenue	↓	↑	\$ 19,369,748
General Fund Expenditures	↓	↑	\$ 15,414,139
Budget Percentage (Over) / Under	↑	↓	11%
Revenue Benchmark Variance	↓	↑	\$ 2,870,338
Expenditure Benchmark Variance	↓	↓	\$ 714,594
Overall Benchmark Variance	↓	↑	\$ 3,584,932
Hospitality Fund Cash Balance	↓	↓	\$ 878,980
Hospitality Fund Revenue	↓	↑	\$ 1,608,215
Hospitality Fund Expenditures	↓	↑	\$ 1,909,811
Storm Water Fund Cash Balance	↑	↑	\$ 1,275,997
Storm Water Fund Revenue	↓	↑	\$ 787,518
Storm Water Fund Expenditures	↓	↑	\$ 516,441