



CITY OF GREER, SOUTH CAROLINA

MINUTES of the FORMAL MEETING of GREER CITY COUNCIL April 26, 2016

MEETING LOCATION: Greer City Hall, 301 East Poinsett Street, Greer, SC 29651

I. CALL TO ORDER OF REGULAR MEETING Mayor Rick Danner - 6:32 P.M.

The following members of Council were in attendance:
Jay Arrowood, Wayne Griffin, Kimberly Bookert, Lee Dumas, Wryley Bettis and Judy Albert.

Others present: Ed Driggers, City Administrator, Mike Sell, Assistant City Administrator, Tammela Duncan, Municipal Clerk, Steve Owens, Communications Manager and various other staff and media.

II. PLEDGE OF ALLEGIANCE Councilman Wryley Bettis

III. INVOCATION Councilman Wryley Bettis

IV. PUBLIC FORUM No one signed up to speak

V. MINUTES OF THE COUNCIL MEETING April 12, 2016

ACTION - Councilman Wryley Bettis made a motion that the minutes of April 12, 2016 be received as written. Councilwoman Judy Albert seconded the motion.

VOTE - Motion carried unanimously.

VI. SPECIAL RECOGNITION

- A.** Mayor Rick Danner read Resolution Number 6-2016 recognizing and commending the following City of Greer Employees for their dedicated and faithful service:

Elizabeth Adams has served in Administration for 5 years;
Edward Demko has served in the Municipal Court for 5 years;
Josh Holzheimer has served in the Fire Department for 5 years;
Jason Johnson has served in the Public Services Department for 5 years;
Justin Miller has served in the Recreation Department for 5 years;
Alicia Williamson has served in Administration for 5 years;
Bill Worrell has served in the Recreation Department for 5 years;

Kristopher Ahler has served in the Police Department for 10 years;
Sharon Coln has served in the Police Department for 10 years;
Ann Cunningham has served in the Recreation Department for 10 years;
Lillian Hanley has served in the Building and Development Standards Department for 10 years;
Dale Hoffman has served in the Police Department for 10 years;
Lady Munoz has served in Administration for 10 years;
Hazel Poston has served in the Building and Development Standards Department for 10 years;
Tara Atkins has served in the Police Department for 15 years;
Chris Forrester has served in the Police Department for 15 years; and
Patrick Fortenberry has served in the Police Department for 20 years.

VII. DEPARTMENTAL REPORTS

- A.** Building and Development Standards, Finance, Fire Department, Municipal Court, Parks & Recreation, Police Department, Public Services and the Website Activity Report for **March 2016** were included in the packet for informational purposes.

Finance

David Seifert, Director of Finance and Information Technology presented the Financial Report for the period ending March 31, 2016. (Attached)

General Fund Cash Balance: \$10,489,153.

General Fund Revenue: \$15,404,784. General Fund Expenditures: \$13,568,744.

Revenue Benchmark Variance: \$1,539,574. Expenditure Benchmark Variance: \$396,429.

Overall Benchmark Variance: \$1,936,003.

The City is 11% under budget during at time period.

Hospitality Fund Cash Balance: \$1,164,111.

Storm Water Fund Cash Balance: \$1,243,983.

VIII. ADMINISTRATOR'S REPORT

Ed Driggers, City Administrator presented the following:

Calendar Items:

Spring Cleaning Day – is scheduled for Saturday, April 30th residents may drop off items not normally accepted curbside at the Recycling Center from 8:00 am until 1:00 pm. Shredding will also be available for personal items and the Green Team will be on site sharing recycling information with our community.

Family Fest – is scheduled for Friday and Saturday May 6th and 7th.

Freedom Blast – is scheduled for Saturday, June 25th at City Park.

Other items:

Annual Softball Tournament – Team members from the Police Department participate each year in an Annual Softball Tournament to raise funds for families of fallen officers. This year we had that occur with the Greenville Police Department, Officer Jacobs. This year they were able to present a check in the amount of \$6,000.00 to the Chief of Greenville Police Department to forward to Officer Jacob’s family.

Citizens Police Academy Alumni Association – Volunteers from the Citizens Police Academy Alumni Association wanted to reach out to the Greenville Police Department in other ways, they funded 2 officers allowing them to attend the National Citizens Academy conference taking place this week.

Comprehensive Plan – We are actively working on the plan. Once complete it will go to the Planning Commission and then to Council for approval.

Police Department – We had a homicide in our community yesterday. Our Police Department is actively working on the case along with partners in other law enforcement agencies as well.

Municipal Association of South Carolina Annual Meeting – is in Charleston this year you will be receiving some information from the Municipal Association as well as Mrs. Duncan. Please check your calendars for July 14th through the 17th.

Executive Session

Mr. Driggers stated he had 1 Contractual matter (Purchase of property), 2 Legal matters (Liability issue, Advice reference existing ordinance) and 2 Personnel matters (Enrollment in SC Retirement System & City Administrator) for consideration during Executive Session.

IX. OLD BUSINESS

A. Second and Final Reading of Ordinance Number 9-2016

AN ORDINANCE TO CHANGE THE ZONING CLASSIFICATION OF PROPERTIES OWNED BY GREER PROFESSIONAL PARK GENERAL PA LOCATED ON CHANDLER ROAD AND MEMORIAL DRIVE EXTENSION FROM C-3 (HIGHWAY COMMERCIAL) TO RM-2 (RESIDENTIAL - MULTI FAMILY).

Glenn Pace, Planning and Zoning Coordinator stated there was no new information.

ACTION - Councilman Wryley Bettis made a motion to approve Second and Final Reading of Ordinance Number 9-2016. Councilwoman Judy Albert seconded the motion.

VOTE – Motion carried unanimously.

**B. Second and Final Reading of Ordinance Number 10-2016
AN ORDINANCE AUTHORIZING THE CONVEYANCE OF CERTAIN REAL
PROPERTY IN THE CITY OF GREER (Ozella's Ridge)**

Ed Driggers, City Administrator stated there was no new or additional information.

ACTION - Councilman Wryley Bettis made a motion to approve Second and Final Reading of Ordinance Number 10-2016. Councilwoman Judy Albert seconded the motion.

VOTE – Motion carried unanimously.

**C. Second and Final Reading of Ordinance Number 13-2016
AN ORDINANCE AUTHORIZING THE CONVEYANCE OF ANY AND ALL
INTEREST IN CERTAIN REAL PROPERTY IN THE CITY OF GREER (Gap Creek
Rd)**

Ed Driggers, City Administrator stated there was no new or additional information.

ACTION - Councilwoman Judy Albert made a motion to approve Second and Final Reading of Ordinance Number 13-2016. Councilwoman Kimberly Bookert seconded the motion.

VOTE – Motion carried unanimously.

X. NEW BUSINESS

**A. Pavement Condition Evaluation Project
Presented by Steve Grant, Director of Building and Development Standards
(Attachment)**

Discussion held.

ACTION - Councilman Wayne Griffin made a motion to approve the request to enter into an agreement with Transmap Corporation for pavement and sidewalk evaluation in the amount of \$45,912.74. Councilman Jay Arrowood seconded the motion.

VOTE – Motion carried unanimously.

**B. Approval of Grant Recommendations from Accommodations Tax Advisory
Committee
Presented by David Seifert, Director of Finance and Information Technology
(Attachment)**

ACTION - Councilman Jay Arrowood made a motion to approve the recommendation to grant the Fiscal Year 2014-2015 State Accommodations Tax revenue to Greer Cultural Arts (Greer Children's Theater) in the amount of \$4000.00 and City of Greer Parks and Recreation (City Auditorium Art Gallery FF&E Project) in the amount of \$10,125.00. Councilwoman Kimberly Bookert seconded the motion.

VOTE – Motion carried unanimously.

**C. First Reading of Ordinance Number 7-2016
AN ORDINANCE ADDING ARTICLE VII BOARDED UP BUILDINGS TO
CHAPTER 14 OF THE CITY OF GREER MUNICIPAL CODE**

Ruthie Helms, Building Official presented the ordinance.

ACTION - Councilman Wryley Bettis made a motion to approve First Reading of Ordinance Number 7-2016. Councilwoman Judy Albert seconded the motion.

Discussion held.

VOTE – Motion carried unanimously.

XI. EXECUTIVE SESSION

Mayor Rick Danner stated an Executive Session was needed to receive information on one (1) **Contractual** matter (Purchase of property), two (2) **Legal** matters (Liability issue, Advice reference existing ordinance) and two (2) **Personnel** matters (Enrollment in SC Retirement System & City Administrator) for consideration during Executive Session.

ACTION - In (7:15 p.m.) - Councilman Wayne Griffin made a motion to go into Executive Session to receive information as stated by the Mayor. Councilwoman Kimberly Bookert seconded the motion. Motion carried unanimously.

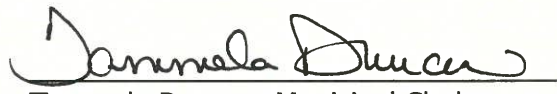
Mayor Danner stated during Executive Session they received the information as stated above and no action would be needed.

ACTION - Out (8:18 p.m.) – Councilman Lee Dumas made a motion to come out of Executive Session. Councilwoman Judy Albert seconded the motion. Motion carried unanimously.

XII. ADJOURNMENT

8:18 P.M.


Richard W. Danner, Mayor


Tammela Duncan, Municipal Clerk

Notifications:

Agenda posted in City Hall and email notifications sent to The Greenville News, The Greer Citizen, GreerToday.com and the Spartanburg Herald Journal Friday, April 22, 2016.



Financial Performance Summary

As of Month End March, 2016

Quick Look Indicators	This Month	This Year	Balance
General Fund Cash Balance	↑	↑	\$ 10,489,153
General Fund Revenue	↓	↑	\$ 15,404,784
General Fund Expenditures	↓	↑	\$ 13,568,744
Budget Percentage (Over) / Under	↑	↑	11%
Revenue Benchmark Variance	↑	↑	\$ 1,539,574
Expenditure Benchmark Variance	↑	↓	\$ 396,429
Overall Benchmark Variance	↑	↑	\$ 1,936,003
Hospitality Fund Cash Balance	↓	↑	\$ 1,164,111
Hospitality Fund Revenue	↑	↑	\$ 1,420,737
Hospitality Fund Expenditures	↑	↑	\$ 932,346
Storm Water Fund Cash Balance	↑	↑	\$ 1,243,983
Storm Water Fund Revenue	↓	↑	\$ 588,785
Storm Water Fund Expenditures	↓	↓	\$ 268,550