



## CITY OF GREER, SOUTH CAROLINA

### MINUTES of the FORMAL MEETING of GREER CITY COUNCIL September 27, 2016

**MEETING LOCATION:** Greer City Hall, 301 East Poinsett Street, Greer, SC 29651

**I. CALL TO ORDER OF REGULAR MEETING** Mayor Pro Tempore Wryley Bettis - 6:33 P.M.

The following members of Council were in attendance:  
Wayne Griffin, Kimberly Bookert (arrived at 6:34), Lee Dumas and Judy Albert.

Mayor Rick Danner and Councilman Jay Arrowood were absent.

Others present: Ed Driggers, City Administrator, Mike Sell, Assistant City Administrator, Tammela Duncan, Municipal Clerk, Steve Owens, Communications Manager and various other staff and media.

**II. PLEDGE OF ALLEGIANCE** Mayor Pro Tempore Wryley Bettis

**III. INVOCATION** Mayor Pro Tempore Wryley Bettis

**IV. PUBLIC FORUM** No one signed up to speak

**V. MINUTES OF THE COUNCIL MEETING** September 13, 2016

**ACTION** - Councilwoman Judy Albert made a motion that the minutes of September 13, 2016 be received as written. Councilman Wayne Griffin seconded the motion.

**VOTE** - Motion carried unanimously.

**VI. DEPARTMENTAL REPORTS**

- A.** Building and Development Standards, Finance, Fire Department, Municipal Court, Parks & Recreation, Police Department, Public Services and the Website Activity Report for **August 2016** were included in the packet for informational purposes.

**Finance**

David Seifert, Chief Financial Officer presented the Financial Report for the period ending August 31, 2016. (Attached)

General Fund Revenue: \$1,141,512.                      General Fund Expenditures: \$2,397,447.  
General Fund Cash Balance: \$9,054,808.  
Revenue Benchmark Variance: \$363,273.              Expenditure Benchmark Variance: \$664,781.  
Overall Benchmark Variance: \$1,028,054.

The City is 6% under budget during at time period.

Hospitality Fund Cash Balance: \$1,149,821.  
Storm Water Fund Cash Balance: \$972,730.

## **VII. PRESENTATION**

Skipper Burns, Director of Public Services presented his Annual Report.

## **VIII. ADMINISTRATOR'S REPORT**

Ed Driggers, City Administrator presented the following:

### **Calendar Items:**

**Rail Fest** – our first Rail Fest was held Saturday, September 10<sup>th</sup> in City Park. Admission to the festival was free. The festival communicated the history and safety of the rail system. Approximately fifteen hundred residents participated. We received great feedback from the community.

**Employee Benefits Fair** – was held Thursday, September 15<sup>th</sup> at the Cannon Centre. We had a great turnout. Packets for Open Enrollment have been placed in your mailboxes. Open Enrollment deadline is October 31<sup>st</sup>. The forms go directly to the wellness nurse; an envelope is provided for your paperwork.

**Canadian Consul General** – you received an invitation to lunch hosted by the City of Greer, Greer Development Corporation, GSP Airport and SC Inland Port for the Consul General of Canada Louise Blais. The luncheon is scheduled for Friday, September 30<sup>th</sup> at Noon at City Hall.

**Octoberfest** – will be held Saturday, October 1<sup>st</sup> we expect 20,000 people to attend.

**Employee Safety Breakfast** – will be held Friday, October 7<sup>th</sup> coffee and conversation at 7:00 am and breakfast at 7:30 am. We have surpassed 365 days of safety without a loss time accident.

**Greer Commission of Public Works Event** – you received an invitation for an event to be held Thursday, October 6<sup>th</sup>. If we can assist you with that please let us know.

**Center for the Arts** – Celebration will be held Thursday, November 3<sup>rd</sup>. More information to come.

## **Activity:**

**Planning & Zoning** – last week Glenn Pace, Planning & Zoning Coordinator attended the South Carolina Chapter of American Planning Association Conference and the City of Greer was presented with the Outstanding Planning Project for a Small Urban Community project for the City of Greer Master Plan. We will share this with our partners Partnership for Tomorrow at the November Chamber of Commerce First Friday luncheon. We hope you will be able to join us for that.

We have been advised we are the recipient of the 2016 Federal Historic Preservation Grant in the amount of \$25,000.00. The grant is a fifty-fifty match; we are responsible for twenty-five thousand dollars (\$25,000.00). This grant is for a historic resources survey.

**Major Downtown Renovation** – as you are aware we have been planning for a major rehabilitation in our downtown area that will involve a great deal of work both by the City and Greer Commission of Public Works (CPW). CPW will be replacing utility lines, water lines, sewer line and gas lines in the downtown Greer Station central business area. This is a project that is done every 75 to 100 years. The infrastructure is aging and this will be very complex project. We have been working with the downtown merchants for a number of years advising them and preparing them as we move forward with this project. We are anticipating the utility work will take place in 2017 it will be funded by Greer CPW. Total cost has not been completely outlined by the but we are anticipating that work will be in the \$4,000,000.00 to \$4,500,000.00 range. Our portion of that work will be about \$2,000,000.00 which will involve Poinsett Street, all of Trade Street, Depot Street, Victoria Street, Randall Street and School Street. We will mill the street down to 1 inch below the curb line. We will replace all broken curb and gutter and make sure we are ADA compliant. We will repave the area and repair all the sidewalk area including any curb and gutter we disturb, as well as installing new streetscape and landscape features. Qualifying for that project is work that could be done by the Greenville Legislative Delegation Transportation Committee and the scope of work on local and state roads. That portion of the project is valued at approximately \$1,031,000.00. I am very happy to report the Greenville Legislative Delegation Transportation Committee has agreed to fund that portion of the work on a 75% - 25% basis. We will receive \$775,000.00 from the Greenville Legislative Delegation Transportation Committee to assist us with this major project. We will be responsible for the 25% match (\$256,000.00) and the remaining portion of the project. We have been planning for and setting aside funds for this project for a while now. We will follow the utility work with the remainder (road work, sidewalk and curb and gutter work) to be done in 2018. We recognize this will be a significant disruption to our business community and we are putting provisions in place to work around as much of that as possible based on busy retail seasons and schedules. We will keep you advised and we will communicate with our business community downtown as well.

## **Executive Session**

Mr. Driggers stated he had one (1) Economic Development matter, one (1) Personnel matter and one (1) contractual matter for consideration during Executive Session.

## **RECOGNITION**

United States Marshall Kelvin Washington presented Chief Dan Reynolds with a gift in recognition of his service as President of the South Carolina Police Chiefs Association.

## **IX. APPOINTMENTS TO BOARD AND COMMISSIONS**

### **A. The Housing Authority of the City of Greer**

Flora Jones's term will expire 10/31/2016

**ACTION** – Councilwoman Judy Albert made a motion to re-appoint Flora Jones to be the Housing Authority of the City of Greer. Councilwoman Kimberly Bookert seconded the nomination.

**VOTE** - Motion carried unanimously.

## **X. OLD BUSINESS**

### **A. Second and Final Reading of Ordinance Number 16-2016**

**AN ORDINANCE TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY OWNED BY BCB AND PRB 2, LLC LOCATED AT 321 HAMMETT BRIDGE ROAD FROM PDR (PLANNED DEVELOPMENT RESIDENTIAL) TO DRD (DESIGN REVIEW DISTRICT).**

Ed Driggers, City Administrator stated there was no new information.

**ACTION** - Councilman Wayne Griffin made a motion to approve Second and Final Reading of Ordinance Number 16-2016. Councilwoman Kimberly Bookert seconded the motion.

**VOTE** – Motion carried unanimously.

### **B. Second and Final Reading of Ordinance Number 28-2016**

**AN ORDINANCE AUTHORIZING THE CONVEYANCE OF CERTAIN REAL PROPERTY IN THE CITY OF GREER (Alley - Hampton Road and Turner Street and King Street)**

Ed Driggers, City Administrator stated there was no new information.

**ACTION** - Councilwoman Judy Albert made a motion to approve Second and Final Reading of Ordinance Number 28-2016. Councilwoman Kimberly Bookert seconded the motion.

**VOTE** – Motion carried unanimously.

**C. Second and Final Reading of Ordinance Number 29-2016  
AN ORDINANCE TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY OWNED BY BRENDA H. MEDLOCK LOCATED AT 705 WEST POINSETT STREET FROM R-12 (RESIDENTIAL SINGLE FAMILY DISTRICT) TO C-2 (COMMERCIAL DISTRICT).**

Ed Driggers, City Administrator stated there was no new information.

**ACTION** - Councilman Wayne Griffin made a motion to approve Second and Final Reading of Ordinance Number 29-2016. Councilman Lee Dumas seconded the motion.

**VOTE** – Motion carried unanimously.

**XI. EXECUTIVE SESSION**

Mayor Pro Tempore Wryley Bettis stated an Executive Session was needed to receive information on one **(1) Economic Development** matter, **(1) Personnel** matter and one **(1) Contractual matter**.

**ACTION** - In (7:07 p.m.) - Councilman Wayne Griffin made a motion to go into Executive Session to receive information as stated by the Mayor Pro Tempore. Councilwoman Kimberly Bookert seconded the motion. Motion carried unanimously.

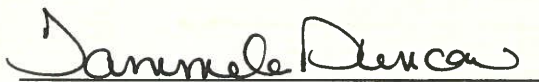
Mayor Pro Tempore Bettis stated during Executive Session they received the information as stated above and no action would be needed.

**ACTION** - Out (8:03 p.m.) – Councilman Wayne Griffin made a motion to come out of Executive Session. Councilwoman Kimberly Bookert seconded the motion. Motion carried unanimously.

**XII. ADJOURNMENT**

8:04 P.M.

  
Richard W. Danner, Mayor

  
Tammela Duncan, Municipal Clerk

**Notifications:**

Agenda posted in City Hall and email notifications sent to The Greenville News, The Greer Citizen, GreerToday.com and the Spartanburg Herald Journal Friday, September 23, 2016.





# Financial Performance Summary

As of Month End August, 2016

<b>Quick Look Indicators</b>	<b>This Month</b>	<b>This Year</b>	<b>Balance</b>
General Fund Cash Balance	↓	↑	\$ 9,054,808
General Fund Revenue	↓	↑	\$ 1,141,512
General Fund Expenditures	↑	↓	\$ 2,397,447
Budget Percentage (Over) / Under	↑	↑	6%
Revenue Benchmark Variance	↑	↑	\$ 363,273
Expenditure Benchmark Variance	↑	↑	\$ 664,781
Overall Benchmark Variance	↑	↑	\$ 1,028,054
Hospitality Fund Cash Balance	↓	↑	\$ 1,149,821
Hospitality Fund Revenue	↓	↑	\$ 347,104
Hospitality Fund Expenditures	↑	↑	\$ 195,274
Storm Water Fund Cash Balance	↓	↑	\$ 972,730
Storm Water Fund Revenue	↓	↑	\$ 6,063
Storm Water Fund Expenditures	↑	↑	\$ 59,933