



## CITY OF GREER, SOUTH CAROLINA

### MINUTES of the FORMAL MEETING of GREER CITY COUNCIL January 13, 2015

**MEETING LOCATION: 301 East Poinsett Street, Greer, SC 29651**

**I. CALL TO ORDER OF REGULAR MEETING** Mayor Rick Danner - 6:31 P.M.

The following members of Council were in attendance:  
Jay Arrowood, Kimberly Bookert, Lee Dumas, Wryley Bettis and Judy Albert.  
Wayne Griffin arrived at 6:33.

Others present: Ed Driggers, City Administrator, Mike Sell, Assistant City Administrator, Tammela Duncan, Municipal Clerk, Steve Owens, Communications Manager and various other staff and media.

**II. PLEDGE OF ALLEGIANCE** Boy Scout Troop 107, Greer

**III. INVOCATION** Councilwoman Kimberly Bookert

**IV. PUBLIC FORUM** No one signed up to speak

**V. MINUTES OF THE COUNCIL MEETING** December 9, 2014

**ACTION** - Councilman Wryley Bettis made a motion that the minutes of December 9, 2014 **Workshop** be received as written. Councilwoman Judy Albert seconded the motion.

**VOTE** - Motion carried unanimously.

**ACTION** - Councilman Wryley Bettis made a motion that the minutes of December 9, 2014 **Regular Session** be received as written. Councilwoman Kimberly Bookert seconded the motion.

**VOTE** - Motion carried unanimously.

**VI. Special Recognition**

**A.** Mayor Rick Danner read a proclamation congratulating Don Holloman, City Engineer upon his retirement and in appreciation of his seven years of dedicated service to the City of Greer.

**B.** Mayor Rick Danner read Resolution Number 3-2015 recognizing and commending the following City of Greer Employees for their dedicated and faithful service:

Gary Melton has served in the Parks and Recreation Department for 5 years.

Scott Ruttgers has served in the Police Department for 5 years.

Richard Watson has served in the Public Services Department for 15 years.

## **VII. DEPARTMENTAL REPORTS**

Building and Development Standards, Finance, Fire Department, Municipal Court, Parks & Recreation, Police Department, Public Services and the Website Activity Report for **November 2014** were included in the packet for informational purposes.

### **Finance**

David Seifert, Director of Finance and Information Technology presented the Financial Report for the period ending November 30, 2014. (Attached)

The City is 10% under budget during this time period.

General Fund Revenue: \$2,325,815.

General Fund Expenditures: \$6,295,400.

Revenue Benchmark Variance: -\$92,942.

Expenditure Benchmark Variance: \$1,090,956.

Overall Benchmark Variance: \$998,014.

General Fund Cash Balance: \$2,894,743.

Hospitality Fund Cash Balance: \$1,058,659.

Storm Water Fund Cash Balance: \$865,066.

## **VIII. ADMINISTRATOR'S REPORT**

Ed Driggers, City Administrator presented the following:

### **Calendar items:**

#### **Don Holloman, City Engineer**

Mr. Driggers thanked Don Holloman, City Engineer for his service to the City.

#### **Martin Luther King, Jr. Luncheon Celebration**

The luncheon will be held Monday, January 19<sup>th</sup> at City Hall. Councilman Wayne Griffin thanked Council for their continued support of the luncheon.

#### **Police Department**

Will hold their Annual Awards Banquet this Saturday, January 17, 2015.

#### **Greater Greer Chamber of Commerce Annual Meeting**

Will be held next Thursday, January 22, 2015 I hope your schedule will allow you to attend.

### **Memorial Ext Drive Bridge**

I had the opportunity to speak with Representative Rita Allison last Friday; she is now the Chairman of the Education and Public Works Committee regarding the bridge. Monday I received confirmation from the Chief of Staff of the South Carolina Department of Transportation in forming us work will begin on the bridge February 1<sup>st</sup> and is scheduled for completion April 1<sup>st</sup>.

### **Signage for Flash Flooding**

Glenn Pace, Planning and Zoning Coordinator unveiled the new sign for Flash Flooding.

### **State Ethics Reports**

Are due by March 30<sup>th</sup>.

### **Kimley-Horn and Associates**

We are continuing to work with Kimley-Horn on the market analysis for the Allen Bennett Memorial Hospital project. They have completed their field work and submitted a rough draft. Reno Deaton (Greer Development Corporation) and I are reviewing the report. We will have follow up conversation with them and then bring that information to you.

### **Council Annual Planning Retreat Dates**

We are proposing we hold the retreat the last week of February sometime between the 24<sup>th</sup> and the 28<sup>th</sup>.

(Discussion held)

### **Executive Session**

Mr. Driggers stated he had two (2) **Personnel** matters (1 Fire Department and 1 Building and Development Standards Department), one (1) **Economic Development** matter (Funding of a project) and two (2) **Legal** matters (1 Property and 1 Lease) for consideration in Executive Session.

## **IX. Appointments to Boards and Commissions**

### **A. Recreation Association Board of Trustees**

District 3 Janet Burton's term expires on 12/31/14

No action was taken.

## **X. NEW BUSINESS**

### **A. First and Final Reading of Resolution Number 1-2015**

#### **A RESOLUTION ADOPTING THE CITY OF GREER ANNUAL SAFETY STATEMENT**

Chris Harvey, Fire Chief presented the resolution.

**ACTION** - Councilman Wryley Bettis made a motion to approve First and Final Reading of Resolution Number 1-2015. Councilwoman Kimberly Bookert seconded the motion.

**VOTE** – Motion carried unanimously.

**B. First and Final Reading of Resolution Number 2-2015  
A RESOLUTION TO UPDATE THE CITY OF GREER BLOOD BORNE PATHOGEN  
STANDARD TO COMPLY WITH OCCUPATIONAL SAFETY AND HEALTH  
ADMINISTRATION REQUIREMENTS**

Chris Harvey, Fire Chief, presented the resolution.

**ACTION** - Councilman Lee Dumas made a motion to approve First and Final Reading of Resolution Number 2-2015. Councilman Wryley Bettis seconded the motion.

**VOTE** – Motion carried unanimously.

**C. First Reading of Ordinance Number 1-2015  
AN ORDINANCE AUTHORIZING THE CONVEYANCE OF ANY AND ALL  
INTEREST IN CERTAIN REAL PROPERTY IN THE CITY OF GREER**

Ed Driggers, City Administrator, presented the ordinance.

**ACTION** - Councilwoman Judy Albert made a motion to approve First Reading of Ordinance Number 1-2015. Councilman Wayne Griffin seconded the motion.

**VOTE** – Motion carried unanimously.

**D. City of Greer Policy and Procedures Manual Revisions  
AN ORDINANCE AUTHORIZING THE CONVEYANCE OF ANY AND ALL  
INTEREST IN CERTAIN REAL PROPERTY IN THE CITY OF GREER**

Ed Driggers, City Administrator and Alicia Williamson, Human Resources Manager presented the revisions. Staff recommended adoption of the revisions.

**ACTION** - Councilman Wryley Bettis made a motion to approve the revisions to the City of Greer Policy and Procedures Manual as presented. Councilwoman Kimberly Bookert seconded the motion.

**VOTE** – Motion carried unanimously.

**XI. EXECUTIVE SESSION**

Mayor Rick Danner stated an Executive Session was needed to receive information on two **(2) Personnel** matters (1 Fire Department and 1 Building and Development Standards Department), one **(1) Economic Development** matter (Funding of a project) and two **(2) Legal** matters (1 Property and 1 Lease).

**ACTION** - In (7:18 p.m.) - Councilman Wayne Griffin made a motion to go into Executive Session to receive information as stated by the Mayor. Councilwoman Judy Albert seconded the motion. Motion carried unanimously.


Mayor Danner stated during Executive Session they received information on two **(2) Personnel** matters (1 Fire Department and 1 Building and Development Standards Department), one **(1) Economic Development** matter (Funding of a project) and two **(2) Legal** matters (1 Property and 1 Lease) and no action would be needed.

**ACTION** - Out (8:44 p.m.) - Councilman Wayne Griffin made a motion to come out of Executive Session. Councilwoman Kimberly Bookert seconded the motion. Motion carried unanimously.

**XII. ADJOURNMENT**

8:45 P.M.

  
Richard W. Danner, Mayor

  
Tammela Duncan, Municipal Clerk

Notifications:

Agenda posted in City Hall and email notifications sent to The Greenville News, The Greer Citizen, GreerToday.com and the Spartanburg Herald Journal Friday, January 9, 2015.



## Public Forum Sign in

**January 13, 2015  
6:30 pm**

(a) **Public Forum.** During a period of thirty (30) minutes at the beginning of each city council meeting, referred to as a public forum, the presiding officer may recognize citizens of the municipality or others who have standing in the municipality, such as business owners, who wish to address council on matters pertaining to items on that meeting's agenda.

**Sign-up for Public Forum.** At least fifteen (15) minutes prior to the commencement of a city council meeting, a potential speaker, who is not already a petitioner appearing on the agenda and is not a previous petitioner speaking on the same subject, wishing to appear before council must place his or her name, address, and whether he or she is for or against an agenda item on the public forum list. This list shall be maintained by the municipal clerk. Sign ups for public forums will be on a first come, first served basis. The municipal clerk shall make the public forum list available for council and public inspection. No names will be added to the list once the list is given to the presiding officer and the public forum has begun. The presiding officer will give equal time to those for and against the agenda items that are to be discussed during a public forum.

Name	Address	Agenda Item	In Favor / Oppose

*No one signed up*



November 2014 Summary Financial Report



*Financial  
Performance  
Summary*

As of Month End November 30, 2014

<b>Quick Look Indicators</b>	<b>This Month</b>	<b>This Year</b>	<b>Balance</b>
General Fund Cash Balance	↓	↑	\$ 2,894,743
General Fund Revenue	↓	↑	\$ 2,325,815
General Fund Expenditures	↓	↓	\$ 6,295,400
Budget Percentage (Over) / Under	↑	↑	10%
Revenue Benchmark Variance	↓	↑	\$ (92,942)
Expenditure Benchmark Variance	↑	↑	\$ 1,090,956
Overall Benchmark Variance	↑	↑	\$ 998,014
Hospitality Fund Cash Balance	↑	↑	\$ 1,058,659
Hospitality Fund Revenue	↑	↑	\$ 707,927
Hospitality Fund Expenditures	↓	↓	\$ 78,722
Storm Water Fund Cash Balance	↑	↑	\$ 865,066
Storm Water Fund Revenue	↑	↑	\$ 37,421
Storm Water Fund Expenditures	↓	↓	\$ 47,364

