



## CITY OF GREER, SOUTH CAROLINA

### MINUTES of the FORMAL MEETING of GREER CITY COUNCIL October 27, 2015

**MEETING LOCATION:** Greer City Hall, 301 East Poinsett Street, Greer, SC 29651

**I. CALL TO ORDER OF REGULAR MEETING** Mayor Rick Danner - 6:37 P.M.

The following members of Council were in attendance:

Jay Arrowood, Wayne Griffin, Kimberly Bookert, Lee Dumas, Wryley Bettis and Judy Albert.

Others present:

Ed Driggers, City Administrator, Mike Sell, Assistant City Administrator, Tammela Duncan, Municipal Clerk, Steve Owens, Communications Manager and various other staff and media.

**II. PLEDGE OF ALLEGIANCE** Councilman Jay Arrowood

**III. INVOCATION** Councilman Jay Arrowood

**IV. PUBLIC FORUM** No one signed up to speak

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**V. MINUTES OF THE COUNCIL MEETING** October 13, 2015

**ACTION** - Councilman Wryley Bettis made a motion that the minutes of October 13, 2015 be received as written. Councilwoman Kimberly Bookert seconded the motion.

**VOTE** - Motion carried unanimously.

**VI. DEPARTMENTAL REPORTS**

Building and Development Standards, Finance, Fire Department, Municipal Court, Parks & Recreation, Police Department, Public Services and the Website Activity Report for **September 2015** were included in the packet for informational purposes.

**Finance**

David Seifert, Director of Finance and Information Technology presented the Financial Report for the period ending September 30, 2015. (Attached)

The City is 3% under budget.

General Fund Cash Balance: \$5,451,158.

General Fund Revenue: \$1,165,767.

General Fund Expenditures: \$4,326,601.

Revenue Benchmark Variance: \$32,478.

Expenditure Benchmark Variance: (\$292,924.)

Overall Benchmark Variance: (\$260,446.)

Hospitality Fund Cash Balance: \$1,090,730.

Storm Water Fund Cash Balance: \$790,327.

## **VII. ADMINISTRATOR'S REPORT**

- A.** Ed Driggers, City Administrator presented the following:

### **Calendar Items:**

**Annual Leaf Brochure** – has been placed in the mail to all of our residents. The pick-up schedule will begin November 2<sup>nd</sup>. If you or your constituents have any questions, please feel free to contact us.

**National Citizens Survey** – Has now been distributed to citizens in our community. We look forward to receiving that information in the future and bringing a report back to you.

**Children's Coloring Book** – The children's coloring book has been very popular we are looking at going to a second print immediately. We feel it is a great tool to introduce young people in our community to the services we provide. If you would like any of the books, please let us know.

**Community Master Plan** – we have provided a hardback copy of the Community Master plan to you. I will be doing a presentation at the Chamber of Commerce First Friday luncheon November 6<sup>th</sup> on the Community Master Plan. I would like to invite you to join me as my guest for the event. Just let us know if you would like to attend and we will register you for the event.

**Partnership for Tomorrow Quality of Life Grant** – It is called the "Make Greer Great Grant Program". Everyone has the ability to apply for the grant. The Parks and Recreation Department applied and received a grant. It will be used for improvements in the downtown area, particularly around the depot area at Randall and Trade Streets. These grants are for public improvements including public art.

**Allen Bennett Memorial Hospital** – We are continuing the demolition works at the hospital site. The work is progressing ahead of schedule. The next phase will be to demolish the structures closest to the Memorial Drive Extension side as a result we will need to close roads in that area. For safety purposes as soon as we have the schedule we will publicize the information to get it out to everyone. They are anticipating it will be closed for about a week.

**Road Paving List** – we are continuing to receive notification from our partners with the Legislative Delegation Transportation Committee relative to last year's paving list which they are doing this year. Some work is taking place throughout the city, they are doing some patching and we are anticipating the paving will come in immediately behind that as well.

**Leadership Team** – the Leadership Team will be involved in a Staff Retreat this Thursday and Friday. We will be on site here at City Hall. We will be preparing for your retreat that takes place early 2016.

**Performance Appraisal System – Gov 360** - I appreciate everyone that has participated in that process. If you have not yet participated in that process you will probably receive one more reminder. The process ends November 11<sup>th</sup>.

**Greer Development Corporation Annual Meeting** - Please place on your calendar the Greer Development Corporation Annual Meeting Thursday, November 5<sup>th</sup>. Please let us know if you would like to attend and we will make reservations for you.

### **Executive Session**

Mr. Driggers stated he had no items for consideration in Executive Session.

## **VIII. NEW BUSINESS**

### **A. First Reading of Ordinance Number 22-2015**

**AN ORDINANCE TO CHANGE THE ZONING CLASSIFICATION OF PROPERTIES OWNED BY IRA J. HANDY LOCATED ON OAKLAND AVENUE, MCKISSICK STREET AND FULLER STREET FROM C-2 (COMMERCIAL) TO RM-1 (RESIDENTIAL MULTI-FAMILY).**

Glenn Pace, Planning and Zoning Coordinator presented the ordinance. He stated staff initially requested an R-7.5 for the property but the owner requested RM-1. The Planning Commission considered the request during the Public Hearing scheduled for September 21<sup>st</sup> and approved the request unanimously.

**ACTION** – Councilwoman Judy Albert made a motion the receive First Reading of Ordinance Number 22-2015. Councilwoman Kimberly Bookert seconded the motion.

Neither the owner nor a representative was present.

Lengthy discussion followed.

Councilpersons Albert and Bookert rescinded their motions.

**ACTION** - Councilman Wayne Griffin made a motion to table Ordinance Number 22-2015. Councilman Jay Arrowood seconded the motion.

**VOTE** – Motion carried unanimously.

### **B. First Reading of Ordinance Number 23-2015**

**AN ORDINANCE TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY OWNED BY LEON HIX REAL ESTATE LLC LOCATED AT 100 OAKLAND AVENUE FROM C-2 (COMMERCIAL) TO R7.5 (RESIDENTIAL SINGLE FAMILY).**



Glenn Pace, Planning and Zoning Coordinator presented the ordinance. He stated the Planning Commission approved the request during a Public Hearing held September 21<sup>st</sup>, no one spoke in favor or opposition to the request. Neither the owner nor a representative was present during the meeting.

**ACTION** - Councilman Wryley Bettis made a motion to approve First Reading of Ordinance Number 23-2015. Councilwoman Judy Albert seconded the motion.

**VOTE** – Motion carried unanimously.

**C. First Reading of Ordinance Number 24-2015  
AN ORDINANCE TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY OWNED BY ALICIA V. DRUMMOND LOCATED AT 103 FOREST STREET FROM C-2 (COMMERCIAL) TO R7.5 (RESIDENTIAL SINGLE FAMILY).**

Glenn Pace, Planning and Zoning Coordinator presented the ordinance. He stated the Planning Commission approved the request during a Public Hearing held September 21<sup>st</sup>, no one spoke in favor or opposition to the request. Neither the owner nor a representative was present during the meeting.

**ACTION** - Councilman Wayne Griffin made a motion to approve First Reading of Ordinance Number 24-2015. Councilman Lee Dumas seconded the motion.

**VOTE** – Motion carried unanimously.

**D. First Reading of Ordinance Number 25-2015  
AN ORDINANCE TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY OWNED BY CARMELITA G. FOSTER LOCATED AT 107 FOREST STREET FROM C-2 (COMMERCIAL) TO R7.5 (RESIDENTIAL SINGLE FAMILY).**

Glenn Pace, Planning and Zoning Coordinator presented the ordinance. He stated the Planning Commission approved the request during a Public Hearing held September 21<sup>st</sup>, no one spoke in favor or opposition to the request. Neither the owner nor a representative was present during the meeting.

**ACTION** - Councilwoman Judy Albert made a motion to approve First Reading of Ordinance Number 25-2015. Councilwoman Kimberly Bookert seconded the motion.

**VOTE** – Motion carried unanimously

**E. First Reading of Ordinance Number 26-2015  
AN ORDINANCE TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY OWNED BY CALVARY BAPTIST CHURCH LOCATED AT 108 FOREST STREET FROM C-2 (COMMERCIAL) TO R7.5 (RESIDENTIAL SINGLE FAMILY).**

Glenn Pace, Planning and Zoning Coordinator presented the ordinance. He stated the Planning Commission recommended leaving the property zoned C-2 during a Public Hearing held September 21<sup>st</sup>. The owner nor a representative was present during the meeting.

**ACTION** - Councilman Wryley Bettis made a motion to approve First Reading of Ordinance Number 26-2015. It did not receive a second.

**VOTE** – Motion failed.

**F. First Reading of Ordinance Number 27-2015  
AN ORDINANCE AMENDING THE CITY OF GREER CODE OF ORDINANCES  
CHAPTER 2 - ADMINISTRATION, ARTICLE II - CITY COUNCIL, DIVISION 1 -  
GENERALLY, SECTION 2-36 – COMPENSATION**

Ed Driggers, City Administrator presented the ordinance.

Discussion held.

**ACTION** - Councilwoman Kimberly Bookert made a motion to approve First Reading of Ordinance Number 27-2015. Councilman Wayne Griffin seconded the motion.

**VOTE** – Motion carried 6-1 with Councilwoman Judy Albert voting in opposition.

**G. First Reading of Ordinance Number 28-2015  
AN ORDINANCE TO AMEND THE CITY OF GREER CODE OF ORDINANCES,  
CHAPTER 90, UTILITIES, ARTICLE II SEWER USE AND PRETREATMENT,  
DIVISION 4 PROHIBITIONS AND LIMITATIONS ON WASTEWATER  
DISCHARGES AND REPEALING AND REPLACING ATTACHMENT A IN ITS  
ENTIRETY**

Don Milner with Commission of Public Works presented the ordinance.

**ACTION** - Councilman Jay Arrowood made a motion to approve First Reading of Ordinance Number 28-2015. Councilwoman Kimberly Bookert seconded the motion.

**VOTE** – Motion carried unanimously.

**H. Accommodations Tax Act Tourism Provision  
Request to approve the distribution of the statutory advertising and promotion  
allocation of funds**

David Seifert, Director of Finance and Information Technology presented the request. Mr. Seifert requested Council approve the distribution of Two Thousand Dollars (\$2000.00) to the Greater Greer Chamber of Commerce and Eight Thousand Two Hundred and Thirty-Seven Dollars and sixty-two cents (\$8237.62) to the Greer Recreation Association for outside of the city advertising.

Discussion held.

**ACTION** - Councilman Jay Arrowood made a motion to approve the distribution of Two Thousand Dollars (\$2000.00) to the Greater Greer Chamber of Commerce and Eight Thousand Two Hundred and Thirty-Seven Dollars and sixty-two cents (\$8237.62) to the Greer Recreation Association for outside of the city advertising. Councilman Wayne Griffin seconded the motion.

**VOTE** – Motion carried unanimously.

**Accommodations Tax Advisory Committee**

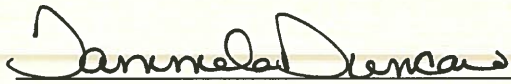
David Seifert also advised Council an Accommodations Tax Advisory Committee would need to be created. The committee would consist of four (4) members from the Hospitality sector, two (2) from lodging and two (2) from restaurants, one from Cultural Arts and two At-Large. Council took this under advisement.

**IX. EXECUTIVE SESSION**

Mayor Rick Danner stated an Executive Session was not needed.

**X. ADJOURNMENT**

8:02 P.M.

  
Tammela Duncan, Municipal Clerk

  
Richard W. Danner, Mayor

Notifications:

Agenda posted in City Hall and email notifications sent to The Greenville News, The Greer Citizen, GreerToday.com and the Spartanburg Herald Journal Friday, October 23, 2015.







September 2015 Summary Financial Report



Financial  
Performance  
Summary

As of Month End September, 2015

<b>Quick Look Indicators</b>	<b>This Month</b>	<b>This Year</b>	<b>Balance</b>
General Fund Cash Balance	↓	↑	\$ 5,451,158
General Fund Revenue	↓	↓	\$ 1,165,767
General Fund Expenditures	↓	↑	\$ 4,326,601
Budget Percentage (Over) / Under	↑	↓	3%
Revenue Benchmark Variance	↓	↓	\$ 32,478
Expenditure Benchmark Variance	↓	↓	\$ (292,924)
Overall Benchmark Variance	↓	↓	\$ (260,446)
Hospitality Fund Cash Balance	↑	↑	\$ 1,090,730
Hospitality Fund Revenue	↑	↑	\$ 479,120
Hospitality Fund Expenditures	↑	↑	\$ 64,110
Storm Water Fund Cash Balance	↓	↓	\$ 790,327
Storm Water Fund Revenue	↑	↓	\$ 24,849
Storm Water Fund Expenditures	↑	↓	\$ 16,179