



CITY OF GREER, SOUTH CAROLINA

**MINUTES of the FORMAL MEETING of GREER CITY COUNCIL
June 25, 2019**

MEETING LOCATION: Greer City Hall, 301 East Poinsett Street, Greer, SC 29651

I. CALL TO ORDER OF THE PUBLIC HEARING Mayor Rick Danner – 6:34 P.M.

The following members of Council were in attendance:
Jay Arrowood, Wayne Griffin, Kimberly Bookert, Wryley Bettis and Judy Albert.

Councilmember Lee Dumas was absent.

Others present: Ed Driggers, City Administrator, Mike Sell, Assistant City Administrator, Tammela Duncan, Municipal Clerk, Steve Owens, Communications Manager, Police Officer Joel Galli and various other staff and media.

**Subject: CITY OF GREER BUDGET ORDINANCE FISCAL YEAR 2019 - 2020
AN ORDINANCE RELATING TO THE FISCAL AFFAIRS OF THE CITY OF
GREER, SOUTH CAROLINA, MAKING APPROPRIATIONS THEREFORE,
LEVYING TAXES, AND TO PROVIDE FOR AN EFFECTIVE DATE.**

Mayor Danner opened the Public Hearing for public comment.

Mayor Danner asked a second time if anyone would like to speak.

Mayor Danner asked a third and final time if anyone would like to speak.

No one indicated an interest in speaking.

Mayor Danner stated the Public Hearing was concluded.

The Public Hearing adjourned 6:36 P.M.

II. CALL TO ORDER OF THE REGULAR MEETING Mayor Rick Danner – 6:36 P.M.

The following members of Council were in attendance:
Jay Arrowood, Wayne Griffin, Kimberly Bookert, Wryley Bettis and Judy Albert.

Councilmember Lee Dumas was absent.

Others present: Ed Driggers, City Administrator, Mike Sell, Assistant City Administrator, Tammela Duncan, Municipal Clerk, Steve Owens, Communications Manager, Police Officer Joel Galli and various other staff and media.

- III. PLEDGE OF ALLEGIANCE** Councilmember Judy Albert
- IV. INVOCATION** Councilmember Judy Albert
- V. PUBLIC FORUM** No one signed up to speak
- VI. MINUTES OF THE COUNCIL MEETING** June 11, 2019

ACTION – Councilmember Wryley Bettis made a motion that the minutes of June 11, 2019 be received as written. Councilmember Judy Albert seconded the motion.

VOTE - Motion carried unanimously.

VII. DEPARTMENTAL REPORTS

- A.** Building and Development Standards, Finance, Fire Department, Municipal Court, Parks & Recreation, Police Department, Public Services and the Website Activity Reports for **May 2019** were included in the packet for informational purposes.

Finance

Susan Howell, Budget and Audit Manager presented the Financial Report for the period ending May 31, 2019. (Attached)

General Fund Cash Balance: \$17,911,648.
General Fund Revenue: \$24,727,509. General Fund Expenditures: \$23,385,711.
Revenue Benchmark Variance: \$1,867,763. Expenditure Benchmark Variance: (\$530,998.)
Overall Benchmark Variance: \$1,336,765.

The City is 2% under budget during this time period.

Hospitality Fund Cash Balance: \$1,028,259.
Storm Water Fund Cash Balance: \$890,089.

VIII. ADMINISTRATOR'S REPORT

Ed Driggers, City Administrator presented the following:

Freedom Blast will be held this Saturday, June 29th at City Park. Additional information can be found in your mail boxes.

Password Policy Change will be implemented July 1st. We are beginning to see exponential increases in attempts to infiltrate our system. We reported this to you in the past few months as we are monitoring this extremely closely our IT Department feels very strongly it is time to up our password protection to try to discourage attempts to get into our system. We are experiencing millions of attempts into our system. Our software is doing a really good job of catching those and protecting our system but we are continuing to learn daily of communities that are being held hostage for their data, jeopardizing their operations as their data is held ransom. IT sent out a memo to all employees and I will be sharing that with you. IT will be here to assist you. There will be a 30-day period to change your password.

Sidewalk Repair and Replacement on Line Street we just completed 670 linear feet of sidewalk and another 90 feet of curb and gutter. This was in relation to sidewalk that was out of commission for a long period of time across from the park. We were having a stormwater issue there and were in discussions with SCDOT about whose responsibility it was. We felt it was in the best interest of our community to go ahead with the repairs. Our crews are doing additional work throughout the city as well.

Election Filing for District 1, District 3, District 5, Mayor and Commissioner of Public Works will begin Monday, July 15th at Noon and end Thursday, August 15th at Noon. This information will appear in the next two (2) publication of the Greer Citizen.

IX. APPOINTMENTS TO BOARD AND COMMISSIONS

A. Board of Architectural Review

Historian - Joadia Hiatt resigned effective April 26th her term expires 6/30/2021.

No nominations were made.

B. Appointees to the Greenville Spartanburg International Airport Environs Planning Commission

Greenville County Representative William A. (Andy) Burleigh's term expires 6/30/2019.

ACTION – Mayor Rick Danner nominated Andy Burleigh for the Greenville County Representative seat on the Greenville Spartanburg International Airport Environs Planning Commission. Councilmember Kimberly Bookert seconded the motion.

VOTE – Motion carried unanimously.

X. OLD BUSINESS

A. Second and Final Reading of Ordinance Number 19-2019

AN ORDINANCE AMENDING CHAPTER 54 MANUFACTURED HOUSING, ARTICLE II MANUFACTURED HOMES, SECTION 54-31 PERMIT REQUIRED, TO ELIMINATE THE ANNUAL PERMIT FEE.

No new information was provided.

ACTION – Councilmember Wryley Bettis made a motion to approve Second and Final Reading of Ordinance Number 19-2019. Councilmember Jay Arrowood seconded the motion.

VOTE – Motion carried unanimously.

B. Second and Final Reading of Ordinance Number 22-2019

AN ORDINANCE TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY OWNED BY OLENA ELMORE LOCATED AT 317 PARKER STREET FROM C-2 (COMMERCIAL) TO RM-2 (RESIDENTIAL, MULTI- FAMILY DISTRICT).

Kelli McCormick, Planning Manager stated there was no new or additional information.

ACTION – Councilmember Jay Arrowood made a motion to approve Second and Final Reading of Ordinance Number 22-2019. Councilmember Wayne Griffin seconded the motion.

VOTE – Motion carried unanimously.

C. Second and Final Reading of Ordinance Number 24-2019

AN ORDINANCE AMENDING CHAPTER 38 HISTORIC PRESERVATION, ARTICLE II BOARD OF ARCHITECTURAL REVIEW, SECTION 38-92 PROCESS, TO ELIMINATE THE FINAL CERTIFICATION FEE FROM THE CITY OF GREER CODE OF ORDINANCE AND TRANSFER THE FEE TO THE COMPREHENSIVE FEE SCHEDULE.

No new or additional information was provided.

ACTION – Councilmember Judy Albert made a motion to approve Second and Final Reading of Ordinance Number 24-2019. Councilmember Wryley Bettis seconded the motion.

VOTE – Motion carried unanimously.

D. Second and Final Reading of Ordinance Number 25-2019

AN ORDINANCE AMENDING CHAPTER 14 BUILDING AND BUILDING REGULATIONS, ARTICLE I IN GENERAL, SECTION 14-8 OCCUPANCY PERMITS, TO ELIMINATE THE OCCUPANCY PERMIT FEE FROM THE CITY OF GREER CODE OF ORDINANCES AND TRANSFER THE FEE TO THE COMPREHENSIVE FEE SCHEDULE.

No new or additional information was provided.

ACTION – Councilmember Wayne Griffin made a motion to approve Second and Final Reading of Ordinance Number 25-2019. Councilmember Wryley Bettis seconded the motion.

VOTE – Motion carried unanimously.

E. Second and Final Reading of Ordinance Number 23-2019

CITY OF GREER BUDGET ORDINANCE FISCAL YEAR 2019 - 2020

AN ORDINANCE RELATING TO THE FISCAL AFFAIRS OF THE CITY OF GREER, SOUTH CAROLINA, MAKING APPROPRIATIONS THEREFORE, LEVYING TAXES, AND TO PROVIDE FOR AN EFFECTIVE DATE.

ACTION – Councilmember Jay Arrowood made a motion to approve Second and Final Reading of Ordinance Number 23-2019. Councilmember Judy Albert seconded the motion.

Lengthy discussion held.

VOTE – Motion carried unanimously.

XI. NEW BUSINESS

A. First and Final Reading of Resolution Number 13-2019

A RESOLUTION DECLARING THE CITY'S INTENT TO REIMBURSE ITSELF FOR CERTAIN EXPENDITURES MADE PRIOR TO THE CITY'S CONSUMMATION OF A FEDERALLY TAX-EXEMPT FINANCING.

David Seifert, Chief Financial Officer presented the request.

ACTION – Councilmember Judy Albert made a motion to approve First and Final Reading of Resolution Number 13-2019. Councilmember Wryley Bettis seconded the motion.

VOTE – Motion carried unanimously.

B. First and Final Reading of Resolution Number 14-2019

A RESOLUTION AUTHORIZING A LEASE/PURCHASE AGREEMENT, SERIES 2019 IN THE PRINCIPAL AMOUNT OF NOT EXCEEDING \$1,810,898.00 RELATING TO THE FINANCING OF EQUIPMENT FOR MUNICIPAL PURPOSES; AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS INCLUDING THE LEASE AGREEMENT; AND OTHER RELATED MATTERS

David Seifert, Chief Financial Officer presented the request.

ACTION – Councilmember Jay Arrowood made a motion to approve First and Final Reading of Resolution Number 14-2019. Councilmember Wayne Griffin seconded the motion.

VOTE – Motion carried unanimously.

C. First Reading of Ordinance Number 26-2019

AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF AN ECONOMIC DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF GREER, SOUTH CAROLINA AND [PROJECT FREEMAN FARMS], WITH RESPECT TO INFRASTRUCTURE CREDITS TO BE APPLIED AGAINST FEE IN LIEU OF TAX PAYMENTS RELATED TO CERTAIN INVESTMENTS IN THE CITY; AND OTHER RELATED MATTERS.

Reno Deaton, Executive Director of Greer Development Corporation presented the request.

ACTION – Councilmember Wayne Griffin made a motion to approve First Reading of Ordinance Number 26-2019. Councilmember Kimberly Bookert seconded the motion.

VOTE – Motion carried unanimously.

D. Seeking Approval of Grant Application Recommendations

The Accommodations Tax Advisory Committee met Thursday, June 13, 2019, to discuss the applications received for grants from State Accommodations Taxes received for fiscal year June 30, 2018. The Committee respectfully submits the following recommendations for Councils consideration and approval.

David Seifert presented the following:

Funding Available

\$8,394.37

Applications Received Project Amount Recommendation

Greer Station Association Brochures, Advertising \$1,360.00 Approve Funding

Greer Cultural Arts Council Entertainers/Artists \$6,375.00 Approve Funding

Remaining Funds Available

\$659.37

ACTION – Councilmember Wryley Bettis made a motion to approve the requests as stated. Councilmember Jay Arrowood seconded the motion.

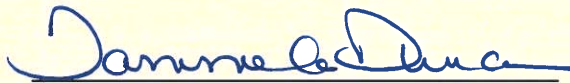
VOTE – Motion carried unanimously.

XII. EXECUTIVE SESSION


Mayor Danner stated an Executive Session was not needed.

XIII. ADJOURNMENT

7:22 P.M.



Tammela Duncan, Municipal Clerk



Richard W. Danner, Mayor

Notifications: Agenda posted in City Hall and email notifications sent to The Greenville News, The Greer Citizen, GreerToday.com and the Spartanburg Herald Journal Friday, June 21, 2019.



Financial Performance Summary

As of Month End May, 2019

Quick Look Indicators	This Month	This Year	Balance
General Fund Cash Balance	↕	↕	\$ 17,911,648
General Fund Revenue	↘	↕	\$ 24,727,509
General Fund Expenditures	↘	↕	\$ 23,385,711
Budget Percentage (Over) / Under	↘	↘	2%
Revenue Benchmark Variance	↕	↘	\$ 1,867,763
Expenditure Benchmark Variance	↘	↘	\$ (530,998)
Overall Benchmark Variance	↘	↘	\$ 1,336,765
Hospitality Fund Cash Balance	↘	↕	\$ 1,028,259
Hospitality Fund Revenue	↘	↕	\$ 2,243,548
Hospitality Fund Expenditures	↘	↕	\$ 2,241,126
Storm Water Fund Cash Balance	↘	↘	\$ 890,089
Storm Water Fund Revenue	↕	↕	\$ 967,982
Storm Water Fund Expenditures	↕	↕	\$ 660,808

Accommodations Tax Advisory Committee

June 13, 2019

Minutes of Business Meeting

Conference Room 200, Greer City Hall

I. CALL TO ORDER – 10:05 AM

The following members of the Accommodations Tax Advisory Committee were in attendance: Erin Williams, Scott Stevens, Bill Tyler and Reno Deaton. Absent: Christina Lewis, Barbara Bohley, and Andrew Carter. Others present: David Seifert and Catrina Woodruff.

II. OLD BUSINESS

Erin Williams made a motion to approve the minutes as presented, seconded by Scott Stevens. Motion carried unanimously.

Discussion followed about voting procedures and bylaws.

Erin Williams made a motion to consider adopting bylaws this fall when more members are present and to receive guidance from City staff in the process, seconded by Scott Stevens. Motion carried unanimously.

Catrina Woodruff reported that the documentation requested from previous applicants has been provided by all applicants, except one. The grant money for that application is being held until said documentation is provided.

III. NEW BUSINESS

The committee reviewed financial report giving the balance left to award.

The committee reviewed the two applications received and made the following recommendations:

1. Downtown Greer Brochure

Discussion took place on the 25% match requirement being indicated as an in-kind match on the application. Reno Deaton, Executive Director of Greer Development Corporation, revised the application of the Downtown Greer Brochure to show that the organization will provide a cash match of 25%. Scott Stevens made a motion to approve the application for full funding of \$1,360, with the amendment on the application, seconded by Erin Williams. Voting Yes: Erin Williams, Scott Stevens, and Bill Tyler. Abstain: Reno Deaton.

2. Entertainer/Artists

Reno Deaton made a motion to approve the application as presented in the full amount of \$6,375, seconded by Erin Williams. The motion carried unanimously.

IV. ADJOURNMENT – 10:36 AM

Erin Williams motioned to adjourn, seconded by Scott Stevens. Motion was unanimously approved.

**City of Greer
Disbursement of State Accommodations Taxes
Allocation Distribution Recommendations
June 25, 2019**

The Accommodations Tax Committee of the City of Greer respectfully submits the following recommendations to the Council of the City of Greer for the funding of applications for grants from Accommodations Tax Grant Funding Program for fiscal year ended June 30, 2018. If the recommendations are approved, there will be remaining funds of \$659.37 available for allocation and distribution to qualified events and projects that will carry over to fiscal year ending June 30, 2019 for future grants.

Funding Available
\$8,394.37

<u>Applications Received</u>	<u>Project</u>	<u>Amount</u>	<u>Recommendation</u>
Greer Station Association	Brochures, Advertising	\$1,360.00	Approve Funding
Greer Cultural Arts Council	Entertainers/Artists	\$6,375.00	Approve Funding

Remaining Funds Available
\$659.37