



## CITY OF GREER, SOUTH CAROLINA

### MINUTES of the FORMAL MEETING of GREER CITY COUNCIL August 14, 2018

**MEETING LOCATION:** Greer City Hall, 301 East Poinsett Street, Greer, SC 29651

**I. CALL TO ORDER OF THE REGULAR MEETING** Mayor Rick Danner – 6:32 P.M.

The following members of Council were in attendance:  
Kimberly Bookert, Lee Dumas, Wryley Bettis and Judy Albert. Wayne Griffin arrived at 6:44 P.M.

Councilmember Jay Arrowood was absent.

Others present: Ed Driggers, City Administrator, Mike Sell, Assistant City Administrator, Tammela Duncan, Municipal Clerk, Steve Owens, Communications Manager and various other staff and media.

**II. PLEDGE OF ALLEGIANCE** Mayor Rick Danner

**III. INVOCATION** Mayor Rick Danner

**IV. PUBLIC FORUM** No one signed up to speak

**V. MINUTES OF THE COUNCIL MEETING** July 24, 2018

**ACTION** – Councilmember Wryley Bettis made a motion that the minutes of July 24, 2018 be received as written. Councilmember Judy Albert seconded the motion.

**VOTE** - Motion carried unanimously.

**VI. DEPARTMENTAL REPORTS**

- A.** Website Activity Report Highlights and Site Redesign presented by Steve Owens, Communications Manager.

**VII. PRESENTATION**

- A.** Kirsten Pressley, Court Administrator present her Annual Report. (Attached)

## VIII. ADMINISTRATOR'S REPORT

Ed Driggers, City Administrator presented the following:

**Shared Dispatch** – for our long anticipated shared dispatch on the Fire Department side we have begun that process and it is working smoothly for us. We are now dispatching not only for Greer but for Taylors and Boiling Springs. It is going well.

### **Upcoming Events:**

**Seussical Jr. Musical** – it occurred last weekend and will occur this weekend as well. This event is free of charge. It's a wonderful opportunity for the folks in our Performing Arts area through Greer Children's Theater to present that program.

**Food Truck Roll Out**– will take place this Friday from 5:00 pm until 8:00 pm in City Park. There will be food trucks, live music and games here on the grounds. This is one of our most popular events this time of year.

**Walk with your Elected Official** – will be held this Saturday, August 18<sup>th</sup>. We are meeting that morning at 9:45am here at City Park. The walk will begin at 10:00am. This is a rain or shine event.

**Annual Railfest** – Saturday, September 15<sup>th</sup> from 10:00 am until 2:00 pm here at City Park is our Annual RailFest. This is a great celebration of the heritage of the railroad to our community and we take the opportunity to educate our community on safety in and around railroads as well.

**Police Department Pancake Dinner** – was held this evening it is an event raising funds for the Fallen Officer Memorial Fund. These funds serve upstate officers' families in the case of a fallen officer. It was very successful. They will also hold a softball tournament later in the fall.

**Refurbished Desks** – you will notice you are not at your normal desks this evening the reason for that is they are out being refurbished, we are installing video monitors inside the desks. They should be back in place for your next meeting.

**Kid Planet** – We are currently reviewing the refurbishment of Kids Planet within Century Park. That is a project we have been engaged in for some time now. I've asked Mrs. Cunningham to share some of that information with you regarding that project.

### **Ann Cunningham, Director of Parks and Recreation:**

**Kids Planet** – The final project steering committee meeting Wednesday, August 1<sup>st</sup>. We are looking forward to sharing those results. I anticipate asking Alta Planning and Design our consulting group to present the completed master plan for Kids Planet to Council in early September. If approved by you we hope to begin demolition of the playground structures in October and begin site grading and preparations shortly after. Our goal is to open a newly renovated Kids Planet in the spring of 2019. We have material there we want to preserve but we are not quite sure what to do with all the pickets and tiles. We want to make sure we do something special with it. We welcome your ideas.

**Brushy Creek Road Project** – Dreamscapes LLC installed approximately 250 linear feet, or 41 tons, of SCDOT approved rip-rap down the center line of the ditch as well as a check dam approximately 40 feet up from the project site. On either side of the rip-rap, Bermuda 419 sod was installed. Staff installed a temporary irrigation system to provide water to the newly installed sod to ensure it would take root within the project site. Area between the existing sidewalk and wooden fence was not addressed at this time. Initial phase of the project was funded by \$3,700 from Fund 19 storm water funds for the installation of rip-rap along with \$3,200 from Fund 11 Special Contracts funds for the installation of the sod.

The remaining portion of the ditch, and across the Kids Planet entrance drive, is being proposed to be planted with new sod during the next phase. We will install sod along the roadside of the sidewalk as well as the portion adjacent to the wooden fence, in addition to removing the existing shrubs. This also includes the area between the existing sidewalk and wooden fence not addressed in Phase I. There will be installation of a 5-7 zone irrigation system at the time of sod installation to ensure the longevity of this projects success. We are not making the recommendation for any additional rip-rap to be installed at this time.

The Parks and Recreation Department has seen a vast improvement of storm water runoff entering the disc golf course with the installation of rip-rap during the initial project phase and this will greatly enhance the aesthetics of Century Park.

It is our approximation that the remainder of the project site will take \$25,000 to complete.

This will not impact the work we are doing in Kids Planet. The parking a lot will not be addressed until after all work has been completed at Kids Planet.

**David Seifert, Chief Financial Officer:**

From the sale of the hospital we have received three of the five scheduled payments of the revenue coming into the city. To date we have received a little over \$2.8 million dollars. We have had three property transactions running through this fund. The purchase of the Jason Street house, we reimbursed the city for the expenses where we maintained the hospital property before the sale and also the sale of the foreclosure at Ozellas Ridge from last month. Those three transactions together net out to expenditures of \$254,000. The funds that are available at this moment are \$2,548,000. We have reserved and designated and set aside the dollars Mr. Driggers spoke of \$1.3 million for Kids Planet and \$220,000. related to the lawsuit settlement for infrastructure improvements on Highway 29. The cash we have remaining today is \$1,028,000. We still have \$200,000. to come in. We will have \$100,000. this year and \$100,000. next year. Total funds available of \$1,228,697. to date.

**Streetscape Project:**

The alleyways have been paved. The parking areas have been paved. We have stabilized the grass areas there with a bit more work to take place by the contractor in that area. We have installed the light bases, we've run all of the necessary cabling, wiring set up and connections for power meters, those types of things. We are nearing completion of that phase of the project they're finishing some work in the alleyway behind the School Street lot. They are finishing up work adjacent to the buildings in that area installing bollards for traffic control in both that area as well as the area at the Depot Street lot. All on

schedule. Mongoose lights will be installed in the Depot parking lot area and five additional decorative acorn fixtures (like you see in the park) will be placed in the Depot surface lot on Randall Street. There is a six to eight-week lead time for delivery of those fixtures and we are still inside that window waiting for those fixtures to be delivered. We have been told we are on the eight-week side of that. We hope they will come in earlier. Once they have arrived CPW (Commission of Public Works) will deliver the light on site, mount them energize them and they will operate from that point forward. The lots are open and alleyways are functioning.

**Design and Engineering:**

We are now merging all documents, Kimley Horn is our design architects and they are providing their information with the professional engineer CoTransCo. The survey work, the storm water work all of the meets and bounds understanding that all that happens at the surface level is being incorporated into that which is the design so that once we go to construction those things overlap and match. Kimley Horn and CoTransCo have been working for several weeks now making sure those documents are accurate and we been continuing to review those documents as well.

**Facade Grant:**

Is moving well. We appropriated \$100,000. to assist with \$50,000. that is budgeted through GCRA (Greenville County Redevelopment Authority) using HUD Funds for façade improvements. We are happy to report we have eleven applications for those funds. Those will be used in varying amounts. Two of the eleven have been awarded to this point. The remainder continue through the review process and we hope they will meet the criteria under HUD as well.

**Plans for Logistics:**

Later in the agenda there is a proposal by staff for us to consider the purchase of three electric vehicles. What we are evaluating with our highest priority is how are we able to make sure that we are getting customers/clients/patrons to our businesses. Whether you are coming during the day or in the evening we know the economic vitality of our downtown during our construction is critically important that we everything we can do to get those customers there. During the construction there will be times that there will be restrictions on various parking areas. There will be times the entire lot next to Greer Relief will be inaccessible while we are working on Depot Street. We have to have alternative places for people to park and we have to consider how we are moving those people. When we are working on individual streets those places will be inaccessible. Over the past several months we have identified where we are able to go out another ring we are working with downtown businesses and faith-based organizations to make arrangements for us to use their parking. If we are encouraging people to use other locations it will be critically important for us to move people. One of the options we have identified is the option to shuttle people where there could be more convenience for them if they were not used to parking in more remote areas. If they are not comfortable parking there and walking through construction area that may have temporary sidewalks or temporary measures for those. The shuttle system came out of that process. We've researched that for a number of months and we identified a local vendor in the Simpsonville area Star Electric Vehicles that we work with mainly because of their proximity to us but we also recognize the financial implications of that is we needed to get bids relative electric vehicles if that was indeed the route we were going. We found competitors of Star Electric Vehicles to make sure we were able to compare those. We will review this later in

the agenda. You will see we are recommending the purchase of three eight passenger electric vehicles. We have one on display tonight very similar to the vehicles we are proposing. We want to run routes for hop on, hop off service that would run in ten-minute intervals. We can pick and deliver anywhere in our downtown area within 10-minutes. We've tested those routes, we've routed how the vehicle will move through the process. We think this is a large demonstration to our downtown businesses and merchants, restaurants, retail, office that we are committed to doing everything we can to get customers into them during these construction phases. As a result of that we are proposing that we would do the logistics plan that we are outlining. The first phase of that is the lead times for ordering, we would place orders for those vehicles as we finalize all of the plans and ramp up for drivers and those types of things. We reviewed this program during our Strategic Planning Session earlier this year. Mrs. Adams has worked diligently on this to make sure we have counted all parking spaces in downtown. We made sure to count for what we will lose during different phases of construction and how we can best move people during each of those phases. Our construction on site will run about eighteen months.

## **IX. APPOINTMENT TO BOARDS AND COMMISSIONS**

### **A. Board of Zoning Appeals**

**District 1** Allison Ringer has resigned her term will expire 6/30/2020.  
No nominations were made.

### **B. Planning Commission**

**District 4** Mickey Montgomery has resigned his term expires on 6/30/2019.

**ACTION** – Councilman Lee Dumas made a motion to appoint Walden Jones to the District 4 seat on the Planning Commission. Councilman Wayne Griffin seconded the motion.

**VOTE** – Motion carried unanimously.

## **X. NEW BUSINESS**

### **A. First Reading of Ordinance Number 25-2018**

**AN ORDINANCE TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY OWNED BY REBA C. AND NELSON R. GREENE, TRUSTEES LOCATED AT 851 BROCKMAN McCLIMON ROAD FROM R-S (RESIDENTIAL SUBURBAN) TO DRD (DESIGN REVIEW DISTRICT).**

Brandon McMahan, Zoning Coordinator presented the request. The owner or a representative was present but did not speak.

**ACTION** - Councilmember Wryley Bettis made a motion to receive First Reading of Ordinance Number 25-2018. Councilmember Kimberly Bookert seconded the motion.

**VOTE** – Motion carried unanimously.

**B. First Reading of Ordinance Number 31-2018**

**AN ORDINANCE TO CHANGE THE ZONING CLASSIFICATION OF PROPERTIES OWNED BY WILENE B. MASON LOCATED AT 180 VANITY WAY AND 220 LISTER ROAD FROM R-12 (RESIDENTIAL SINGLE FAMILY) AND C-3 (COMMERCIAL) TO I-1 (INDUSTRIAL).**

Brandon McMahan, Zoning Coordinator stated the Public Hearing was held July 16, 2018. Motion carried unanimously. Neither the owner nor a representative was present.

**ACTION** – Councilmember Wayne Griffin made a motion to receive First Reading of Ordinance Number 31-2018. Councilmember Wryley Bettis seconded the motion.

**VOTE** – Motion carried unanimously.

**C. First Reading of Ordinance Number 32-2018**

**AN ORDINANCE TO PROVIDE FOR THE ANNEXATION OF PROPERTIES OWNED BY (1) JOHN MATTHEW BOLTIN AND MELISSA TATUM LOCATED AT 120 DAVIS CIRCLE AND (2) LOIS SATTERFIELD LOCATED AT 2782 SOUTH HIGHWAY 14 BY ONE HUNDRED PERCENT PETITION; AND TO ESTABLISH A ZONING CLASSIFICATION OF S-1 (SERVICE DISTRICT) FOR SAID PROPERTIES.**

Kelli McCormick, Planning Manager presented the request. Neither the owner nor a representative was present.

**ACTION** – Councilmember Wayne Griffin made a motion to receive First Reading of Ordinance Number 32-2018. Councilmember Wryley Bettis seconded the motion.

**VOTE** – Motion carried unanimously.

**D. First and Final Reading of Resolution Number 19-2018**

**A RESOLUTION AUTHORIZING A LEASE/PURCHASE AGREEMENT, SERIES 2018 IN THE PRINCIPAL AMOUNT OF NOT EXCEEDING \$3,000,000 RELATING TO THE FINANCING OF EQUIPMENT FOR MUNICIPAL PURPOSES; AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS INCLUDING THE LEASE AGREEMENT; AND OTHER RELATED MATTERS**

David Seifert, Chief Financial Officer presented the request.

**ACTION** – Councilmember Kimberly Bookert made a motion to receive First and Final Reading of Resolution Number 19-2018. Councilmember Wayne Griffin seconded the motion.

**VOTE** – Motion carried unanimously.

**E. Quote Summary – Electric Vehicles**

Ed Driggers, City Administrator presented the request. Staff recommended purchasing three vehicles from Star Electric Vehicles/Rogers Electric Vehicles in the amount of \$57,403.00.

**ACTION** – Councilmember Judy Albert made a motion to accept the staff recommendation of Star Electric Vehicles/ Rogers Electric Vehicles in the amount of \$57,403.00. Councilmember Wryley Bettis seconded the motion.

Discussion held.

**VOTE** – Motion carried unanimously.

**XI. EXECUTIVE SESSION**

**ACTION** – In (8:10 p.m.)

**(A) Contractual Matter**


Councilmember Lee Dumas made a motion to enter into Executive Session to discuss a Contractual Matter pertaining to an ARC Grant as allowed by SC Code of Laws Section 30-4-70(a)(2). Councilmember Kimberly Bookert seconded the motion. Motion carried unanimously.

Mayor Danner stated during Executive Session they discussed the above matter and no action was taken.

**ACTION** - Out (8:44 p.m.) – Councilmember Lee Dumas made a motion to come out of Executive Session. Councilmember Judy Albert seconded the motion. Motion carried unanimously.

**XII. ADJOURNMENT**

8:44 P.M.

  
Tammela Duncan, Municipal Clerk

  
Richard W. Danner, Mayor

Notifications: Agenda posted in City Hall and email notifications sent to The Greenville News, The Greer Citizen, GreerToday.com and the Spartanburg Herald Journal Friday, August 10, 2018.