



TO: ED DRIGGERS, CITY ADMINISTRATOR
TAMMY DUNCAN, CITY CLERK

FROM: PUBLIC SERVICES DEPARTMENT

SUBJECT: ACTIVITY REPORT FOR NOVEMBER 2016

DATE: DEC 16, 2016

The Public Services Department submits the following activity for November 2016.

GARBAGE LANDFILLED

NOV

(SPARTANBURG 448.23 Tons – GREENVILLE 509.65 Tons)

GRAND TOTAL (Both City's) 957.88 Tons

Running Totals to date:

Spartanburg 2,024.08Tons – Greenville 2,584.13 Tons

Total both City's **4,608.21 Tons**

Carts Delivered

NEW HOME CARTS: 27 REPLACEMENT CARTS: 15

RECYCLE BINS: 53 CARTS REPAIRED: 20



Recycle Center

Recycle Curbside

Paper Mixed	9.81 Tons	Tons Collected Center:	12.23
Plastic	2.42 Tons	Tons Collected Curbside:	47.05
Cardboard:	0.00 Tons	Total Tons:	59.28
E-Waste:	0.00 Tons	Both Center, and Curbside	
Metal/Alum	000 Tons		
Tires:	000 Tons		

VEHICLE MAINTENANCE SHOP

FULL SERVICE OIL/FILTER:	19	MISCELLANEOUS JOBS:	34
TIRES REPLACED:	11	TIRE ROTATIONS:	1
TIRES REPAIRED:	7	BRAKE JOBS:	2
MAJOR REPAIRS:	8	MINOR REPAIRS:	19
BATTERIES REPLACED:	6	ROTORS TURNED:	6
ROAD CALLS:	1		

STREET REPAIR AND ROAD MAINTENANCE

- Storm Drain & Catch basin: Worked on catch basins also repaired, and replaced storm drains in several locations: **11** days
 - Sign Work: **8** Days of repairing and, or replacing street signs.
 - Repair/Replace Green Carts: **9** Days repairing or replacing green carts.
 - Street Work: **15** Days of patching potholes, repairing sidewalks & curblines, in various locations.
 - Leaf Pickup: **20** Days of cutting grass and spraying weeds.
 - Vac Truck: **4** Days of jetting city storm drain lines.
 - Street Sweeper: **8** days of sweeping streets.
 - Camera Van: **1** days of running camera thru city storm drain lines.
1. Hauled 2 load of E-Waste to the landfill.
 2. Tore down the tool shed at Mt. View Cemetery, and hauled it away.
 3. Put up poles for both Christmas trees then put the trees, and decorated them.
 4. Fixed bollards downtown due them being hit by a vehicle.
 5. Poured another 100 foot of sidewalk on Moore St.
 6. Started the 2016/2017 leaf season using 2 leaf trucks, along with 2 employees, and 4 Labor Finders.

CITY BUILDING MAINTENANCE

Maintenance Supervisor: Overseeing building maintenance, janitorial work, etc. for all city buildings. **40** hours a week. Heating and cooling tracer summit. **5-14** hours a week.

Janitorial Work: **2** Employees full time, and **1** part time.

City Hall: **3** Hours a day **5** day's week. City Police & Courts: **3** Hours a day **5** days.
Operation Center: **2** hours a day **2** days. City Hall/Cannon Centre: full time **8** hour shift.
5 days a week. City Hall, Hall A set up for council: **2** hrs City Hall, Hall A break down for council: **2** hrs. City Hall, Hall A set up for council: **2** hrs City Hall, Hall A break down for council: **2** hrs.

Managing City Projects: Safety Committee Meeting: **1** hr.

City Auditorium, renovations & budget cost, ongoing project.
Police & Courts: Installation of bullet proof walls, ongoing project.