



**TO:** ED DRIGGERS, CITY ADMINISTRATOR  
TAMMY DUNCAN, CITY CLERK

**FROM:** PUBLIC SERVICES DEPARTMENT

**SUBJECT:** ACTIVITY REPORT FOR NOVEMBER 2014

**DATE:** DEC 12, 2014

The Public Services Department submits the following activity for October 2014.

**GARBAGE LANDFILLED**

**NOV**

(SPARTANBURG 329.86 Tons - GREENVILLE 362.51 Tons)

**GRAND TOTAL (Both Cnty's) 692.37 Tons**

**Running Totals to date:**

Spartanburg 6,419.33 tons – Greenville 7,730.82 tons

Total both Cnty's **14,150.15 tons**

**CARTS DELIVERED**

**NEW HOME CARTS: 26 REPLACEMENT CARTS: 33**

**RECYCLE BINS: 323 CART REPAIRED: 13**



### Recycle Center

Paper Mixed 3.27 Ton  
Cardboard 1.32 Ton  
Plastic .63 Ton  
Residents visiting: 641  
E-Waste 34 Pieces

### RECYCLING CURB

Comingle 16.67 Ton

### VEHICLE MAINTENANCE SHOP

FULL SERVICE OIL/FILTER: 13      MISCELLANEOUS JOBS: 32  
TIRES REPLACED: 24      TIRE ROTATIONS: 0  
TIRES REPAIRED: 1      BRAKE JOBS: 6  
MAJOR REPAIRS: 24      MINOR: 13  
BATTERIES REPLACED: 4      ROTORS TURNED: 4  
ROAD CALLS: 3

## STREET REPAIR AND ROAD MAINTENANCE

- Storm Drain & Catch basin) Worked on catch basins also repaired and replaced storm drains: 6 days
  - Vac Truck: 3 Days of jetting storm drain lines.
  - Sign Work: 4 Days, replaced, and, or repaired street signs.
  - Grass Cutting: 18 Days of picking up leaves throughout the city.
  - Repair/Replace Green Carts: 10 Days repairing or replacing green carts.
  - Street Sweeper: 5 Days of sweeping city streets.
  - Street Work: 14 Days of patching potholes, repairing sidewalks & curblines.
  - Bush hog: 6 Days of bush hog and sightline cutbacks throughout the city.
1. Hauled 1 load of E-Waste to Twin Chimney's Landfill.
  2. Sent the camera from camera van to Columbia for repairs, and also picked up a load of cold patch while we were there..
  3. Started leaf season in November, running 2 crews, 2 Employees and 4 Labor Finders for the 2014 – 2015 leaf season.
  4. Replaced six sections of sidewalk in Caliber Ridge a total of 72 feet of sidewalk.
  5. Cleaned downtown setup barricades, placed trash cans and worked the Chili Cook Off.
  6. Worked two weeks on Christmas decorations and putting up Christmas Trees.

## CITY BUILDING MAINTENANCE

City Hall: 3 Hours a day 5 day's week.  
Police & Courts: 3 Hours a day 5 days  
Operation Center: 2 hours a day 2 days.  
Janitor: City Hall/Cannon Center full  
Time 8 hours shift 5 days a week.  
Janitorial Work: 2 Employees full time, 1 Employee part time.

Maintenance Supervisor: Overseeing building Maintenance, janitorial work, etc, for all City Buildings 40 hours a week. Heating and Cooling Tracer Summit 5 – 14 hours a week.

City Hall...Hall A Set up for council: 1 hr  
City Hall...Hall A break down for council: 1 hr  
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City Hall...Hall A break down for council: 1hr

Police Dept: replaced lamps ballast: 3 hrs  
Courts installed wireless door bell & shades for cash window: 2 hrs  
Allen Bennett walk thru: 2 hr

Active contractor projects:  
Cannon Centre Exterior up lighting in progress