



**TO:** ED DRIGGERS, CITY ADMINISTRATOR  
TAMMY DUNCAN, CITY CLERK

**FROM:** PUBLIC SERVICES DEPARTMENT

**SUBJECT:** ACTIVITY REPORT FOR FEBUARY 2015

**DATE:** MAR 12, 2015

The Public Services Department submits the following activity for Febuary 2015.

**GARBAGE LANDFILLED**

**FEB**

(SPARTANBURG 252.92 Tons - GREENVILLE 315.92 Tons)

**GRAND TOTAL (Both Cnty's) 568.84Tons**

**Running Totals to date:**

Spartanburg 2,683.06 tons – Greenville 3,5681.01 tons

Total both Cnty's **6,251.07 tons**

**CARTS DELIVERED**

**NEW HOME CARTS: 11 REPLACEMENT CARTS: 13**

**RECYCLE BINS: 27 CART REPAIRED: 10**

**Yard Waste Cart: 1**



**Recycle Center**

**RECYCLING CURB**

Paper Mixed 6.76 Tons  
Plastic 1.74 Tons  
Residents visiting: 616  
E-Waste .40 Tons  
Tires 2.97 Tons

Comingle 19.30 Ton

**VEHICLE MAINTENANCE SHOP**

FULL SERVICE OIL/FILTER: 8 MISCELLANEOUS JOBS: 42  
TIRES REPLACED: 11 TIRE ROTATIONS: 0  
TIRES REPAIRED: 1 BRAKE JOBS: 4  
MAJOR REPAIRS: 16 MINOR: 16  
BATTERIES REPLACED: 1 ROTORS TURNED: 4  
ROAD CALLS: 3

**STREET REPAIR AND ROAD MAINTENANCE**

- Storm Drain & Catch basin) Worked on catch basins also repaired, and replaced storm drains: 5 days
  - Sign Work: 5 Days, replaced, and, or repaired street signs.
  - Repair/Replace Green Carts: 7 Days repairing or replacing green carts.
  - Street Sweeper: 2 Days of sweeping city streets.
  - Street Work: 15 Days of patching potholes, repairing sidewalks & curblines.
  - Bush hog: 13 Days of bush hog and sightline cutbacks throughout the city.
  - Camera Van: 2 Days running camera in city drain lines.
  - Leaf Pickup: 14 Days of picking up leaves in the city
  - Vac Truck: 2 Days of jetting city storm drain lines.
1. Asphalted a section of road in Starcrest Subdivision.
  2. Cleaned up leaf trucks and leaf machines for the end of the 2014/2015 season.
  3. Started our 2015 street right of way, and sightline cutback on overgrowth, and tree branches, throughout the city.
  4. February 16<sup>th</sup> & 17<sup>th</sup>, six employees stayed overnight due to snow, and ice storm.
  5. February 25<sup>th</sup> all employees stayed overnight due to snow, and ice storm, which lasted through the next day.

**CITY BUILDING MAINTENANCE**

City Hall: 3 Hours a day 5 day's week.  
Police & Courts: 3 Hours a day 5 days  
Operation Center: 2 hours a day 2 days.  
Janitor: City Hall/Cannon Center full  
Time 8 hours shift 5 days a week.  
Janitorial Work: 2 Employees full time,  
1 Employee part time.

Maintenance Supervisor: Overseeing building Maintenance, janitorial work, etc, for all City Buildings 40 hours a week. Heating and Cooling Tracer Summit 5 – 14 hours a week.  
**Active contractor projects:** Cannon Centre Exterior up lighting in progress.

City Hall...Hall A Set up for council: 1 hr  
City Hall...Hall A break down for council: 1 hr  
City Hall...Hall A Set up for council: 1 hr  
City Hall...Hall A break down for council: 1hr  
Cannon Centre replaced threshold: 1 hr  
Cannon Centre replaced 17 ballast and 60 lamps: 8 hrs  
Cannon Centre replaced stain ceiling tile  
Police Dept: Replaced door hardware lobby.  
Backflow testing on City Hall, Cannon Center, and Police Dept.  
Replaced lamps at City Hall front lobby.