



**TO:** ANDY MERRIMAN, CITY ADMINISTRATOR  
TAMMY DUNCAN, CITY CLERK

**FROM:** PUBLIC SERVICES DEPARTMENT

**SUBJECT:** ACTIVITY REPORT FOR November, 2020

**DATE:** January 7, 2020

**PUBLIC SERVICE CREW**

- Storm damage clean up four days in November
- Cleared trees in the cemetery from the storm
- Basketball goals removed in Needmore Park for Parks and Rec
- Christmas trees installed and decorated at City Hall
- Two leaf trucks run in November for city wide leaf collection
- Cannon Centre sidewalk repaired for Parks and Rec
- Three loads of construction debris taken to landfill
- Four loads of Ewaste taken to landfill
- Street sweeper ran 11 days in November

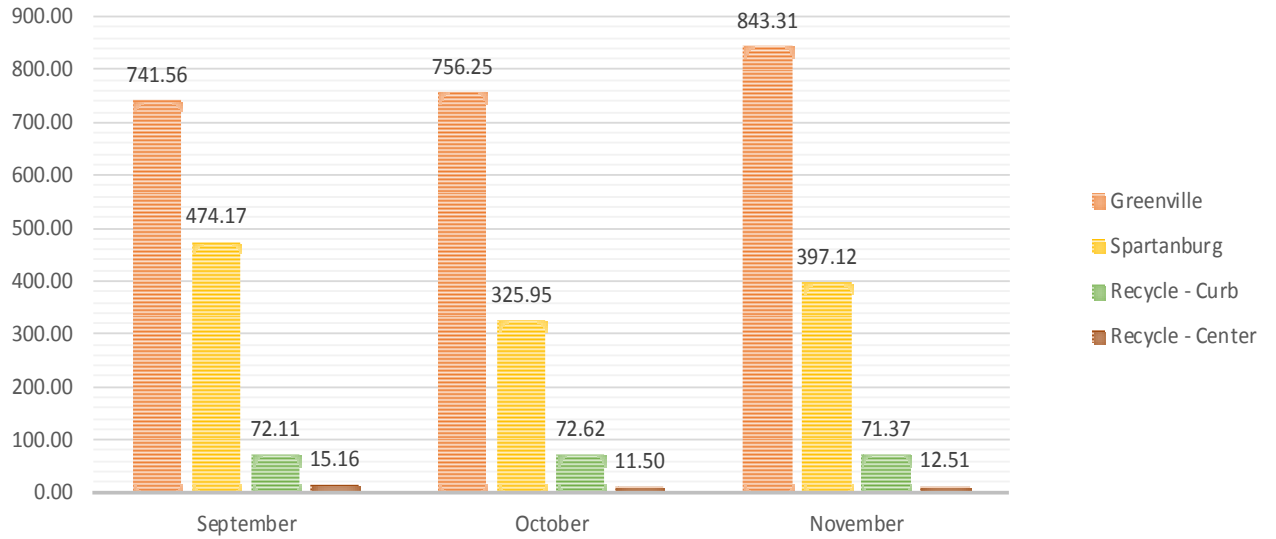
**CARTS DELIVERED**

NEW HOME CARTS: 54                  REPLACEMENT CARTS: 19

RECYCLE BINS: 70                  CARTS REPAIRED: 13

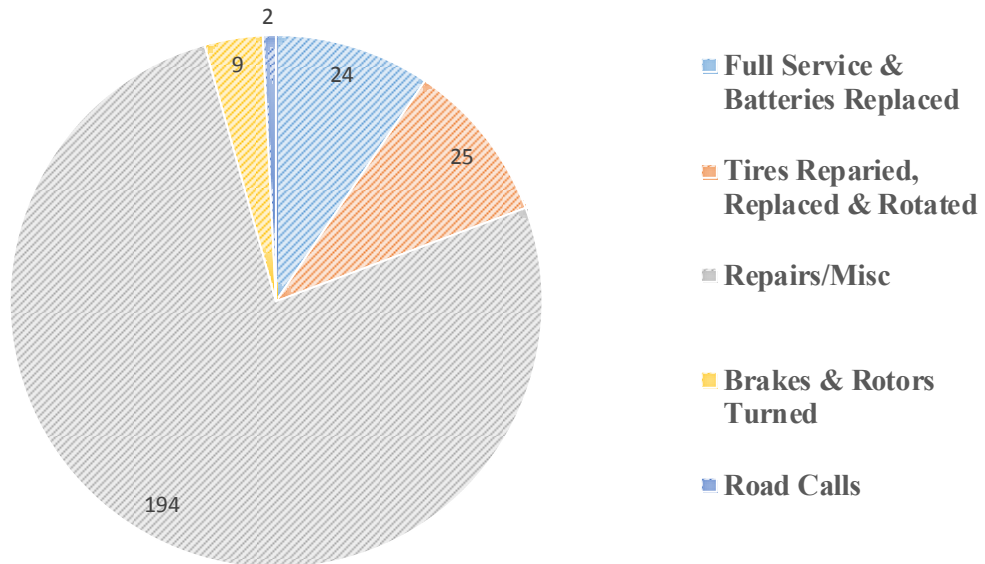
YARD WASTE CARTS: 2

## GARBAGE/RECYCLING COLLECTION



YTD Fiscal Year Totals: Greenville 3846.4 + Spartanburg 2107.85 = **5,954.25 Total**

## VEHICLE MAINTENANCE



## *RIGHT OF WAY CUTBACKS & GRASS CUTTING*

- Ongoing cleanup effort from tropical storm
- Cemetery grass cut in November
- Cut grass around town

## *POTHOLES*

- Patched/repared potholes on W Phillips, Mason, Dill Creek, South Buncombe, and School St.

## *SIGNS REPAIRED/REPLACED*

- Repaired/replaced street signs at Wilson and Victor and Sunnyside and E. Fairview
- Repaired/replaced Stop sign at Old Woodruff and Caliber Ridge; Trade and Rail Road
- Repaired/replaced speed limits signs at Moore and School St; Brushy Meadows

## *CITY BUILDING AND CUSTODIAL MAINTENANCE*

- Remodel restroom 1 at Kids Planet
- Replaced main HVAC unit at Tryon Center.
- Installed and repaired roof top lights on new buildings
- Installed new wiring for roof top lights
- Installed paper dispensers at Art Center and Golf Course
- Repaired garage door at O.C.
- Roof repairs at Victor Gym and Needmore
- Replaced water heater at Cannon Center.
- Rewired IT server rooms to be on generator back up power.
- Continuing LED light upgrade at City Hall.

## *CITY ENGINEER*

### **Ongoing Engineering Projects:**

- 2021 Paving Program – Evaluating
- 2020 Paving Program – Contractor completed
- Wayfinding project – coordinating DOT Enc. Permit
- Mt. Vernon/Chestnut Ave traffic – consultant
- Randall Street study- consultant finalizing report
- Blackwell Rd bridge repair – Consultant in design
- Road Improvement Program – evaluating

- Downtown Streetscape project Phs 2 – under const.
- Fire Dept driveway – waiting on DOT
- US 29 Accel/Decel lanes – on hold
- Recycle Center Upgrade phase 2 – on hold
- Lemon Creek speed humps – final planning

### **Public Works Projects & Activities:**

- Sidewalk repair at Shelburne Farms – Contractor completed (pictures below)



- Leesburg Peak waste site – coordinating with DHEC
- Asset Management study – review prelim reports
- Recycle Center monthly inspection completed for November
- Westmoreland safety improvements – prelim evaluation
- Fence Gate Repair at Recycle Center – Contractor completed
- Crepe Myrtle replacement at W Hampton medians – met contractor/planning
- New Paving condition data review
- Coordinate ACE route changes

**Subdivision/Development Projects** – Meetings with engineers and developer representatives discussing details with new subdivisions or commercial sites that are either in planning stages or under construction.

### **Active projects:**

- Blue Ridge Plantation – infrastructure meetings and coord.
- Abner Creek Rd project – plan review

### **Other:**

- PAC site reviews (0)
- Interviews for Custodian, PSW1

- OC space planning meeting
- Asphalt webinar
- Annual Review – TL
- 6 month review - SB
- Review speed hump locations – Lemon Creek dr
- Greer Civics Academy meeting and planning
- City Park drainage issue
- Pedestrian crossing lights at Arts Center

## *STORMWATER MANAGER*

### **STORMWATER MANAGER – (Robert Roux, Assistant City Engineer)**

#### **Miscellaneous Tasks – Engineering & Stormwater**

- 1) Conducted Push Camera inspection of Pelham Glen storm drain system.
- 2) Adopt-a-Stream – coordination with Certified Volunteers and checking out kits.
- 3) Met with DR Horton staff to discuss site issues at Brentwood and Sudduth Farms.
- 4) Illicit Discharge Detection and Elimination project coordination – consultant walked streams in IDDE Area 2 and submitted final report
- 5) Coordinated with Public Services staff on Greer Civics Academy presentation.
- 6) Inspected the Oakton subdivision box culvert installation (pictured left below).
- 7) Parking Garage construction ongoing (pictured right below).



**Construction/ Post-construction Program – Pre-submittal Meetings, Plan Reviews, Pre-construction meetings, As-built Review and Project Meetings** (Construction and Post-construction Minimum Control Measures) - Stormwater site plan reviews that incorporate consideration for water quality impacts and attempt to maintain pre-development runoff conditions are required by our SMS4 permit.

Projects Submitted	
Development Type	Project Name
COMMERCIAL	McDonald's Remodel
COMMERCIAL	Project Apollo at Freeman Farm Road [Expedited Review]
MAJOR MODIFICATION	Oakton - 90 lot SFR subdivision off of E. Gap Creek Road
RESIDENTIAL	Bentley Manor
RESIDENTIAL	Brookside Farms [Expedited Review]

Plan Reviews- Site Development, Stormwater, As-Built	
Review Type	Project Name
COMMERCIAL	Station 361
COMMERCIAL	McDonald's Remodel
COMMERCIAL	McDonald's Remodel
LINEAR	Bobo Street Wastewater Line Replacement for Greer CPW
MAJOR MODIFICATION	Greer Municipal Parking Deck - Major Modification
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MAJOR MODIFICATION	Oakton - 90 lot SFR subdivision off of E. Gap Creek Road
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RESIDENTIAL	Chestnut Grove
RESIDENTIAL	Bentley Manor
RESIDENTIAL	Brookside Farms [Expedited Review]
AS BUILT REVIEW	Foundations Early Learning Center Grading
AS BUILT REVIEW	Orchard Crest
AS BUILT REVIEW	Foundations Early Learning Center - WATER LINES
AS BUILT REVIEW	STI Trucking Phase 2
AS BUILT REVIEW	STI Trucking Phase 2
FINAL PLAT	Paxton Meadows

Permits Issued		
Permit Type	Project Name	Address
ENCROACHMENT	cut street to do 4" sewer tap and 3/4" water tap	103 PARKER ST
GRADING COMMERCIAL	Bobo Street Wastewater Line Replacement for Greer CPW	3625 BRUSHY CREEK RD

Engineering and Stormwater Issues	
Issue Type	
STORM WATER	4
STREET LIGHT OUT	6
STREET REPAIR AND POTHoles	3

Engineering & Stormwater Inspections	
Inspection Type	
CEPSCI INSPECTION	51
CLOSEOUT INSPECTION	7
ENCROACHMENT	5

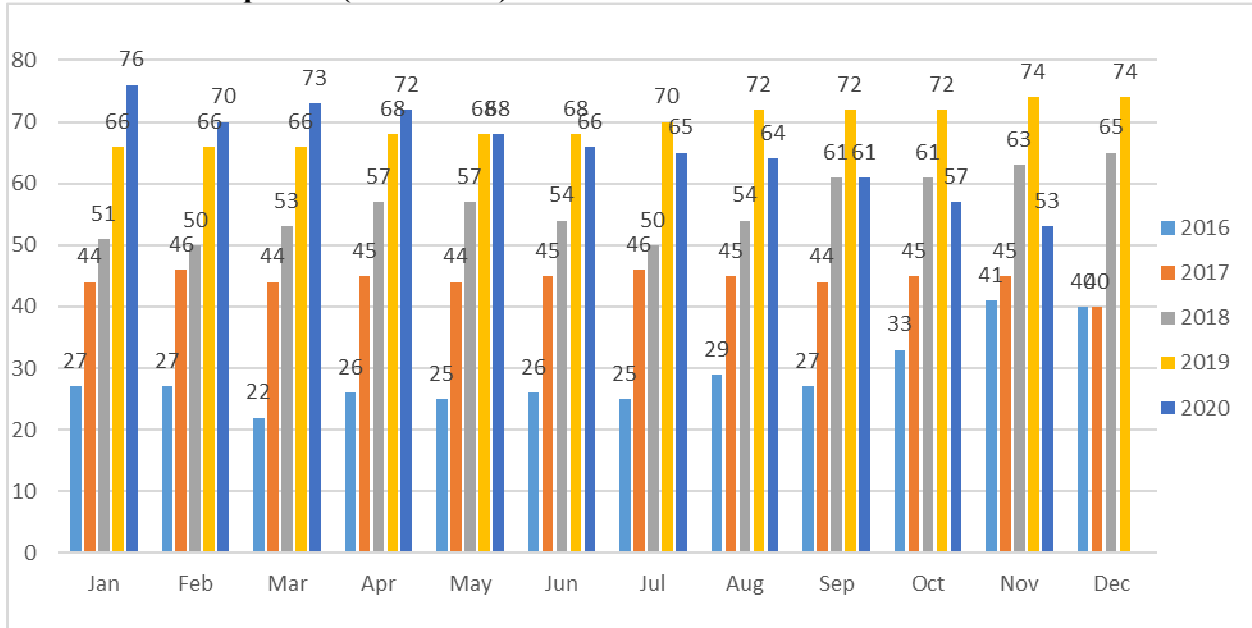
2020 Stormwater Summary January 1 <sup>st</sup> through November 30th, 2020		
Projects Submitted	Site Dev. Plan Reviews	Preconstruction Meetings
29	81	19

Historical Project Submittals	
Year	Projects Submitted
2020	29
2019	41
2018	46
2017	37
2016	41
2015	35
2014	34

**STORMWATER INSPECTIONS**

**STORMWATER INSPECTION: Anthony Copeland/Brian Hunter**

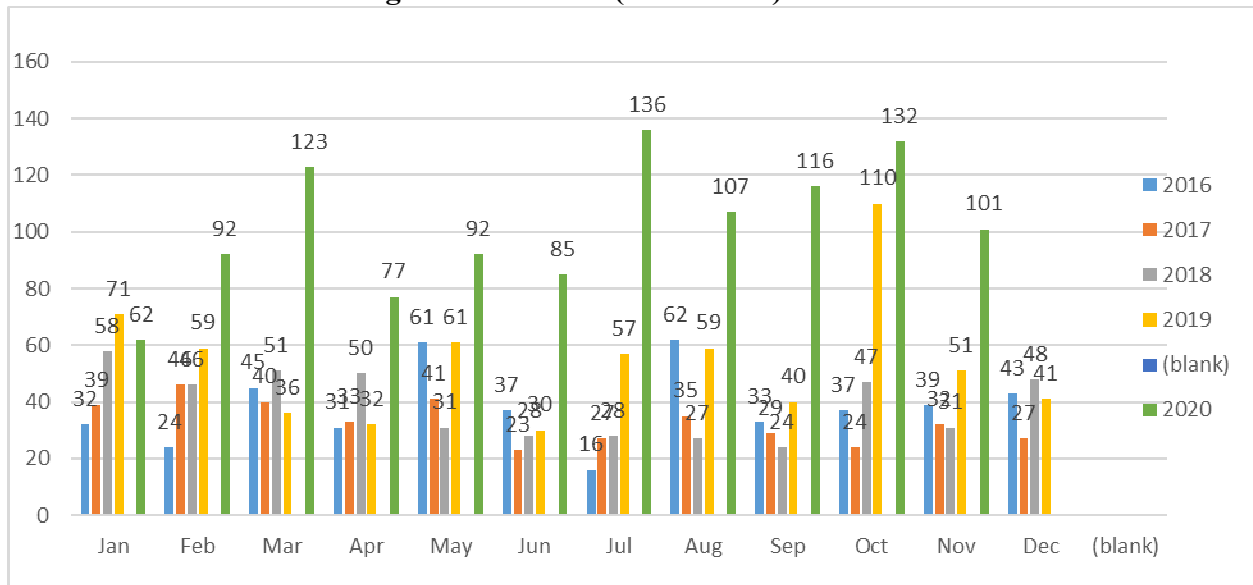
**53 Active Site Inspected (Per Month)**



1. Turner St. (4) New Houses	2. New Hope Baptist Church	3. Greer Parking Garage
4. Brockman McClimon Rd.	5. Old Woodruff Rd. Ind. WH	6. API Box
7. Cranky Yankey Ph-2 WH	8. Suber Branch Towns	9. Cypress Landing Subd.
10. Abner Creek Elem. Addition	11. Bent Creek Sewer Ext. Ph 3	12. Freeman Farms Subd.
13. Crescent Park Commons	14. Shine on Two-9	15. Greer Express Carwash
16. Lear Corporation Addition	17. Braeburn Orchard Subd.	18. Gibbs Cancer Center
19. Mayfield Crossing Subd.	20. Affordable Suites	21. Pelham Glen Subd.
22. Branchwood Subd.	23. Global Commerce Park Ph-II	24. Carolina Commerce
25. Oneal Village Subd. Ph-2	26. Darrien Properties Lot 3	27. Overton Park
28. Oneal Village Subd. Ph-3	29. Briar Ridge	30. Echo Ridge
31. Oneal Village Subd. Ph-4	32. Praise Cathedral	33. Mayfair Station
34. Carolina Commerce	35. Redcroft Subd. Ph-2	36. South Main Towns
37. Town Pines	38. Century Park Kids Planet	39. Reserves at Redcroft
40. Views At Mt. Vernon	41. Hammett Bridge Town	42. Town City Retail
43. Global Commerce	44. Hammett Bridge Res. Subd.	45. Creekside Manor
46. Brushy Creek Towns	47. Hartwood Lake Subd.	48. Magnolia Greens
49. Ozellas Ridge	50. Netzero	51. Hampton Inn
52. Sudduth Farms	53. Lively Victor Park	
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**STORMWATER INSPECTION: Anthony Copeland**  
**101 Individual LOT Drainage Plan Reviews (Per Month)**



**Addressed Citizen Complaints: Anthony Copeland**

Issue	Complaint Date	Address	Resolution	Completed
Stormwater runoff /	11-5-2020	Kevin Perry 302 Pine St. Property is receiving lots of water and water is eroding property.	COG (Anthony) visited the address. The yard is not eroding and City does not have ROW to place stone.	11-5-2020
Gray Water Discharge	11/11/2020	306 Hubert St.	No gray water found. The water line are leaking and plumber has been notified by the owner	11/11/2020

## Asphalt Activities Inspection: Anthony Copeland

<b>Subd. / Project Name</b>	<b>Date</b>	<b>Operation</b>
Oneal Village IV	11/5/2020	Proof Roll small area but the area was not ready
Century Park Kids Park	11/5/2020	Proof Roll was performed but area require rework due to soft area .