



TO: ED DRIGGERS, CITY ADMINISTRATOR
TAMMY DUNCAN, CITY CLERK

FROM: PUBLIC SERVICES DEPARTMENT

SUBJECT: ACTIVITY REPORT FOR February, 2020

DATE: March 19, 2020

PUBLIC SERVICE CREW

- Leaf trucks were run throughout the month
- Cut tree limbs back to curb line in Maplewood Subdivision
- Barricades were placed on Suber Road at Sweetbriar due to flooding
- Sand spreader and plows were prepped and ready for snow
- Pick up trash and car parts along Hwy 29
- Installed fence at Fire Dept on Poinsett
- Sprayed for weeds along curb lines throughout City
- Street sweeping debris, 5 loads of construction debris, 2 loads of brush, and 2 loads of e-waste were taken to the landfill.
- Painted line at Hwy 14 & Westmoreland
- Cleanup of snow removal equipment
- Ran skid steer broom on bridge at Biblebrook

CARTS DELIVERED

NEW HOME CARTS: 36 REPLACEMENT CARTS: 17

RECYCLE BINS: 65 CARTS REPAIRED: 19

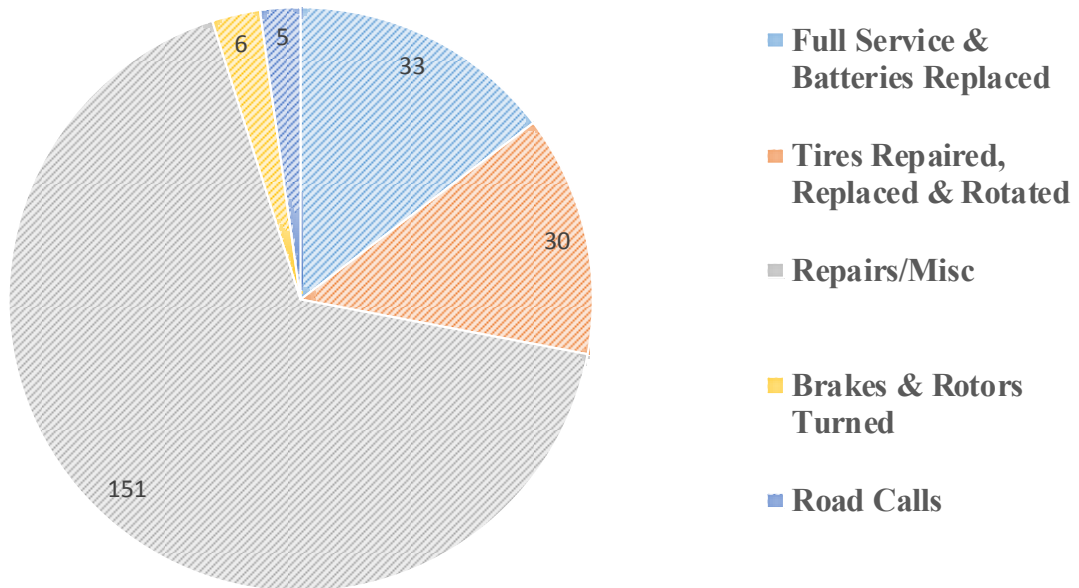
YARD WASTE CARTS: 0

GARBAGE/RECYCLING COLLECTION



YTD Fiscal Year Totals: Greenville 5107.31 + Spartanburg 3258.36 = **8,365.67 Tons**

VEHICLE MAINTENANCE



STORM DRAINS & CATCH BASINS

- Crews were sent out to clean out flow ditch on Bobo St. and Mt. View Cemetary
- Cleaned creek bank and cross over pipe on Circle Dr.
- Jet truck was run on Bobo St and Circle Dr.

STREET SWEEPER

- Street sweeper was run periodically throughout the month

POTHoles

- Patched/repared potholes on Moore St., Trade St., E. Bearden, E. Fairview, Ashdale Way, Wilson St., and Hampton

SIGNS REPAIRED/REPLACED

- Repaired/replaced street signs on Brushy Creek, Buncombe St., Mulberry, McCall, and S. Miller
- Stop signs repaired or replaced on Westmoreland & Marcie Ruch; Rose Haven

CITY BUILDING, AND CUSTODIAL MAINTENANCE

- Replaced all exterior door locks at golf course
- Worked on lighting at golf course
- Cleaned carpets at Police Department
- Painted 2 offices at the Police Department: Roll Call and Training Room
- Roofing repairs at Victor Gym, Museum, and Operations Center
- Cleaned Carpet on 2nd floor City Hall
- Sprinkler systems annual inspections: Police Department, Courts, City Hall, Cannon Center, and Operations Center

CITY ENGINEER

CITY ENGINEER –

Ongoing Engineering Projects:

- Blackwell Rd bridge – Coordinating inspections
- Pavement Evaluation for 2020-contract signed



Blackwell Rd bridge

- CSX Railroad bridge at Biblebrook road/bridge closure –planning and prelim design
- Mt. Vernon Rd @ Poinsett right turn lane – getting cost est.
- Faye Court drainage issue – waiting on cost est.
- Road Improvement Program – Consultant starting work
- Downtown Streetscape project – Site visits, inspections and coordination
- Trakit Project Management Software – On site training, testing (3-5 hrs/wk)
- US 29 Accel/Decel lanes – Coordinating with DOT
- Recycle Center Upgrade Phase 2 – on hold
- Lemon Creek speed humps – getting field data

Public Works Projects & Activities:

- Met with fuel system supplier
- Recycle Center monthly inspection completed for February

Subdivision/Development Projects – Meetings with engineers and developer representatives discussing details with new subdivisions or commercial sites that are either in planning stages or under construction.

Active projects:

- Views at Mt. Vernon – met with developer about site issues
- Hartwood Lake – sidewalk construction issues
- Cypress Landing – Sidewalk construction issues

Other:

- PAC site reviews (1)
- Road/drainage complaints checked (1)
- Annual Report prep
- Freedom Blast planning meeting
- Attended Comp Plan roundtable
- Stormdrain system evaluation planning meetings
- Budget preparation
- Attended GPATS 101 training
- Attended City Council retreat
- Bloodborne pathogen training
- Annual report video with Steve O.

STORMWATER MANAGER

STORMWATER MANAGER – (Robert Roux, Assistant City Engineer)

Construction/ Post-construction Program – Pre-submittal Meetings, Plan Reviews, Pre-construction meetings, As-built Review and Project Meetings *(Construction and Post-construction Minimum Control Measures) - Stormwater site plan reviews that incorporate consideration for water quality impacts and attempt to maintain pre-development runoff conditions are required by our SMS4 permit.*

Pre-submittal Meetings		
Development Type	Project Name	# Lots/Units
Commercial	Carolina Rage Headquarters	NA
Residential	Gilbert St Townhomes (Grady Manor)	8
Commercial	Freeman Farms Industrial Site Prep	NA

Plan Reviews			
Development Type		Review Type	# Lots/Units
Commercial	Waffle House	Follow up	NA
Residential	Park Avenue Townhomes	Follow up	12
Residential	Walnut Hill Townes	Follow up	113
Residential	Walnut Hill Townes	Follow up	113
Commercial	Duke Energy BMW 100kW Reconnector	Follow up	NA
Commercial	Greer High Fire Lane	Follow up	NA
Commercial	Spinx 161 Major Mod	Initial	NA
Commercial	Carolina Rage Headquarters	Initial	NA
Residential	Gilbert St Townhomes (Grady Manor)	Initial	8
Commercial	Freeman Farms Industrial Site Prep	Initial	NA

Pre-Construction Meetings		
Development Type	Project Name	# Lots/Units
Residential	Paxton Meadows	51

2020 Stormwater Summary January 1 st through February 29 th , 2020		
Projects Submitted	Plan Reviews	Preconstruction Meetings
7	26	5

Historical Project Submittals	
Year	Projects Submitted
2020	7
2019	41
2018	46
2017	37
2016	41

2015	35
2014	34

As-Built Reviews		
Development Type	Project Name	Review Type
Commercial	The Southern Growl	Follow up
Commercial	GHS Greer Pediatrics	Follow up
Residential	Crosswinds Subdivision	Initial

Miscellaneous – Stormwater and Engineering

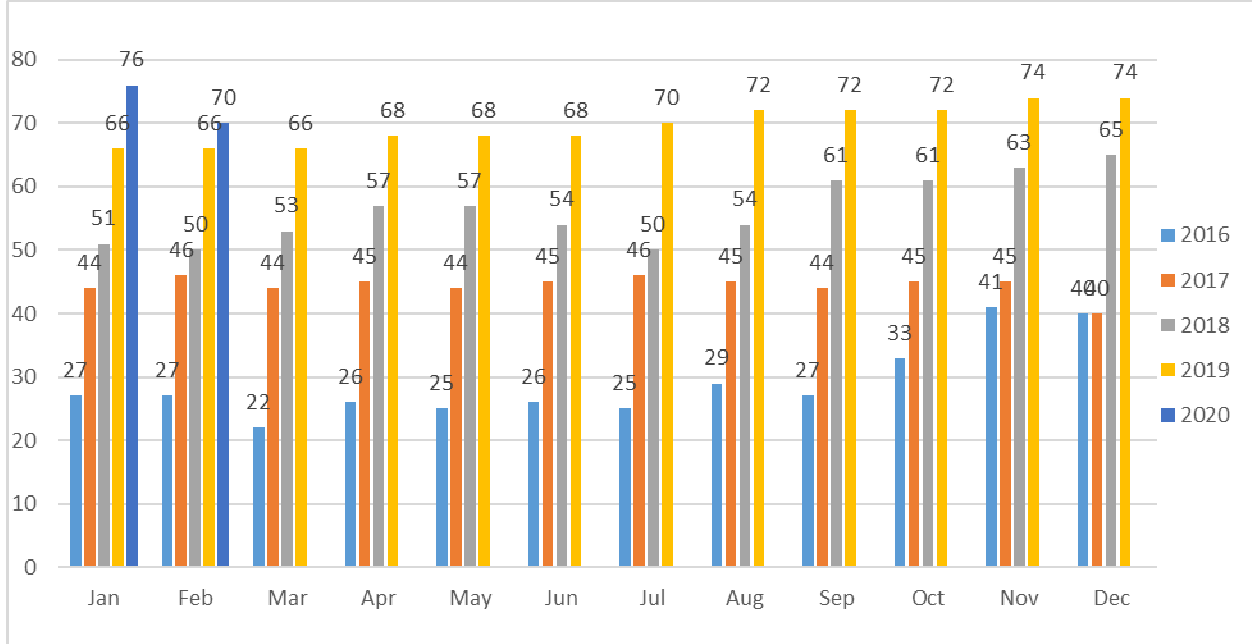
- 1) Investigated flooding areas from the February 6th storm event. Coordinated with Public Services staff on road closures. Picture right is the flood overtopping the Harvey Rd. bridge →
- 2) Numerous meetings and testing periods in preparation for Trakit Go Live date in March.
- 3) Capital Improvement projects – Meetings for Streetscape, Springwood Park Improvements, and City Hall ADA Improvements.
- 4) Attended City Comprehensive Plan Roundtable discussions.
- 5) Met at SCDOT District Office for the Wade Hampton Turn Lane project.
- 6) Attended Greenville-Pickens Area Transportation Study (GPATS) 101 Training Session at Greenville County Square.
- 7) Attended Bloodborne Pathogen Training.
- 8) Met with Post Office representative to discuss cluster mailbox requirements in new developments.
- 9) Final Plat Reviews for Mayfair Station, Brushy Creek Townes Ph 2, Sudduth Farms Phase 1A, and O’Neal Village Phase 3 Section 2.
- 10) Conducted the Roadway Dedication Inspections of Hartwood Lake and Cypress Landing.
- 11) Completed the site plan Engineering Reviews for the Spinx 161 Major Mod, Grady Manor Townhomes, and Carolina Rage Headquarters projects.
- 12) Working to analyze traffic speeds and counts in various subdivisions where speed bumps have been requested. Pictured below is the traffic analysis device.



STORMWATER INSPECTION

STORMWATER INSPECTION: Anthony Copeland/Brian Hunter

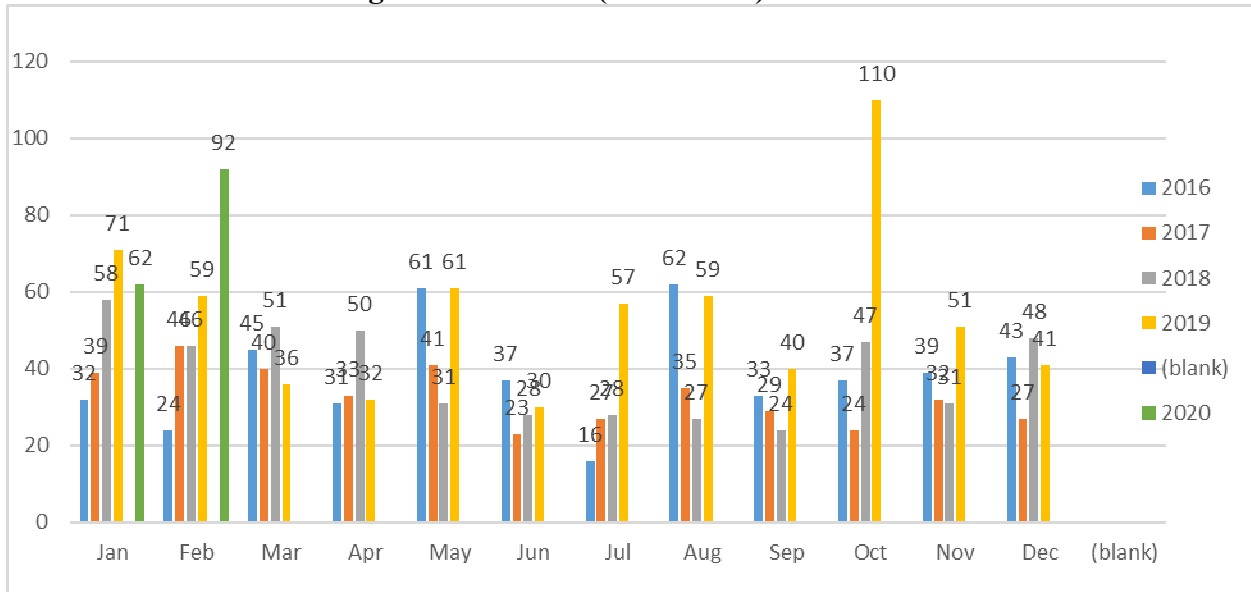
70 Active Site Inspected (Per Month)



1. Jones Creek Gardens	2. Le Jardin Subd.	3. Crosswinds Subd.
4. Belshires Subd. Ph-2	5. Old Woodruff Rd. Ind. WH	6. API Box
7. Cranky Yankey Ph-2 WH	8. POM Storage	9. Cypress Landing Subd.
10. Franklin Point Subd.	11. Riverside Crossx OutParcel 3	12. Freeman Farms Subd.
13. Heatherfield Subd.	14. RV and Boat Storage Ph-III	15. Greer Express Carwash
16. Manor At Abner Crk. Subd.	17. Braeburn Orchard Subd.	18. Gibbs Cancer Center
19. Mayfield Crossing Subd.	20. Pleasant Dr. Subd.	21. Pelham Glen Subd.
22. Oneal Village Subd. Ph-1	23. Global Commerce Park Ph-II	24. Reserves At Richglen Subd.
25. Oneal Village Subd. Ph-2	26. Darrien Properties Lot 3	27. New Hope Baptist Church
28. Oneal Village Subd. Ph-3	29. Briar Ridge	30. Echo Ridge
31. Oneal Village Subd. Ph-4	32. Redcroft Subd. Ph-1	33. Mayfair Station
34. Orchard Crest Subd. Ph-1	35. Redcroft Subd. Ph-2	36. South Main Towns
37. Town Pines	38. Pelham Medical Addition	39. Reserves at Redcroft
40. Views At Mt. Vernon	41. Hammett Bridge Town	42. Town City Retail
43. The Ledges	44. Hammett Bridge Res. Subd.	45. Creekside Manor
46. Brushy Creek Towns	47. Hartwood Lake Subd.	48. STI Phase II
49. Ozellas Ridge	50. Netzero	51. Hampton Inn
52. Piedmont Point Apt.	53. GHS GME Residence	54. O'Hare Project
55. O'Hare Project Utilities	56. Carolina Commerce	57. Magnolia Greens
58. Lear Corporation Addit.	59. Global Commerce	60. Affordable Suites
61. Brockman McClimon Rd.	62. Katherine's Garden	63. Branchwood Subd.
64. Sudduth Farms	65. Nifty Lift	66. Greer High School Addition
67. Overton Park	68. Abner Creek Elem. Addit.	69. Crescent Park Commons

70. Chick-fil-a		

STORMWATER INSPECTION: Anthony Copeland
92 Individual LOT Drainage Plan Reviews (Per Month)



Addressed Citizen Complaints: Anthony Copeland

Issue	Complaint Date	Address	Resolution	Completed
Receiving Stormwater Runoff from Dick Brooks Honda / Cemetery	2-4-2020		Swale located at the rear of Cemetery should be redefined and the concrete ditch easement. Swale located at the rear of Cemetery.	On-Going

Addressed Citizen Complaints: Anthony Copeland

Issue	Complaint Date	Address	Resolution	Completed
Receiving Stormwater Runoff	2-7-2020	426 Issaqueena Dr. (Jamestown Estate)	Homeowner is receiving water neighboring Lot but this area is wetlands with underground springs, so there is nothing that City of Greer can do.	1-3-2020
Clogged Stormwater Pipes	2-7-2020	280 Old Woodruff Rd.	Visited this road during the large 5" storm event and it was determine that due to large amount rainfall and the speed of the water flow was creating sur-charge within the swales and inlets.	2-7-2020

Asphalt Activities Inspection: Anthony Copeland

Subd. / Project Name	Date	Operation
Saddle Brook (Road-E)	2/4/2020	Proof-roll Stone-base /Asphalt
Sudduth Farms (Sudduth Farm Dr.)	2/14/2020	Proof-roll Stone-base
Sudduth Farms (Sudduth Farm Dr.)	2/15/2020	Placement Asphalt Binder
Magnolia Greens (Magnolia Green Dr, Long Grove Ln)	2/18/2020	Proof Roll Sub-grade
Freeman Farms (Road: B,D) Road: C-Sta: 0+00 to 5+50	2/28/2020	Proof Roll Sub-grade