



TO: ED DRIGGERS, CITY ADMINISTRATOR
TAMMY DUNCAN, CITY CLERK

FROM: PUBLIC SERVICES DEPARTMENT

SUBJECT: ACTIVITY REPORT FOR September, 2019

DATE: October 17, 2019

PUBLIC SERVICE CREW

- Hauled two loads of e-waste to the landfill
- Hauled three loads of construction waste to the landfill
- Poured 3 sections of pads with concrete at the Center for the Arts
- Clean up flowers at the cemetery
- Landscaping work at the museum including clean up, cut grass, trim hedges
- Hauled 20 dump truck loads of dirt to the tennis center at Tryon St for sidewalk
- Cut sidewalk on Mulberry Ave for removal

CARTS DELIVERED

NEW HOME CARTS: 48

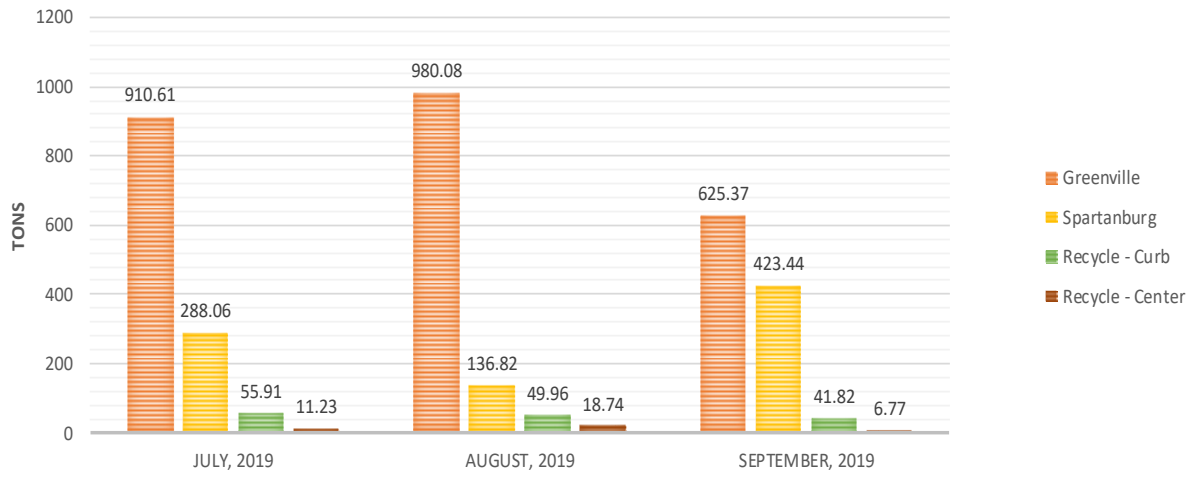
REPLACEMENT CARTS: 20

RECYCLE BINS: 65

CARTS REPAIRED: 16

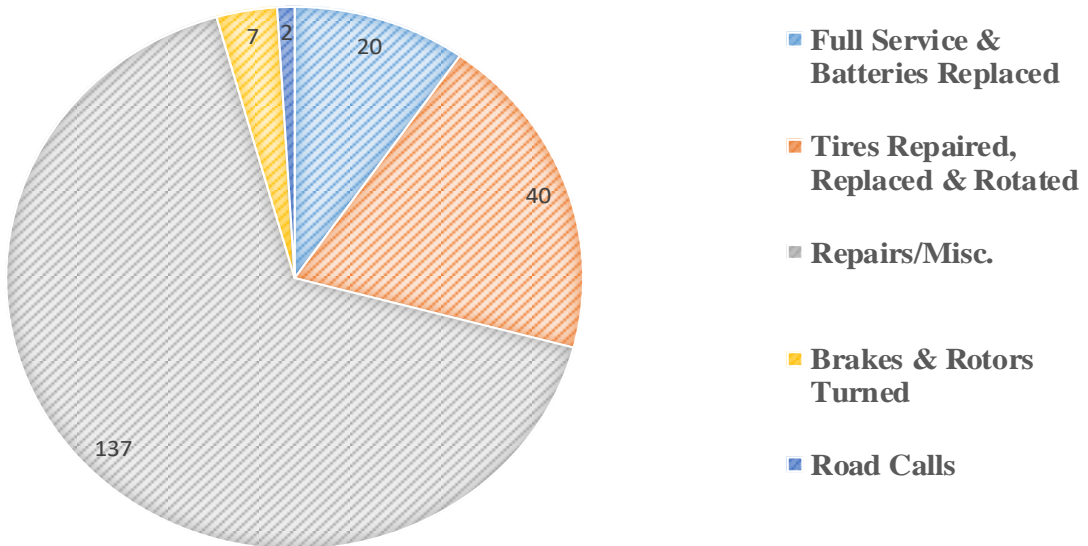
YARD WASTE CARTS: 5

GARBAGE/RECYCLING COLLECTION



YTD Totals: Greenville 2516.06 + Spartanburg 848.32 = **3,364.38 Tons**

VEHICLE MAINTENANCE



STORM DRAINS & CATCH BASINS

- Cleaned out 300 ft of ditch line on Golf St.
- Picked up pipe for job at Tomotley Ct.
- Repair storm drain catch basin in Brushy Meadows Subdivision



BUSHHOG & RIGHT-OF-WAY CUTBACKS

- Cut back around Stop sign on Morrow St
- Cut back Stop signs on Burgess and Lancaster St.
- Cut back right-of-ways on Brookshire Rd, where they widened road 3ft on each side of street
- Grass was cut in all three cemeteries
- Cut grass on Moore St., old Shop, OC Building, High Bridge, and down town areas

STREET SWEEPER

- Street sweeper was run for 17 days on the city streets and curb lines.

WEED SPRAY

- Several areas were sprayed including Vandiventer Dr., Pine St., Ballenger Rd., Hilton, Fairview, W. Beardon, W. Church, N. Trade St., N. Miller, Few, Harris, Lorla St., Aaron Tippin, Lancaster

POTHOLES

- Patched/repared potholes on S. Buncombe Rd., Garry Armstrong, Brookshire, W. Phillips, Moore St.

SIGNS REPAIRED/REPLACED

- Repaired street sign at Constantine Way
- No Truck signs were installed at School St & Victoria St.; Victoria St. & Trade St.
- Stop signs N. Line St & Moss St.; Moss St. & Harris St.

CITY BUILDING, AND CUSTODIAL MAINTENANCE

- Painted new Holding Cell in Jail
- Installed Lg. White Boards(Art Center)
- Installed Picture hanging rails (Art Center)
- Installed Astragal strips, door sweeps , and Door stops (Art Center)
- Installed new Concrete Pad and Sidewalk at Tryon outdoor Restroom
- Installed New TV Monitors In Dispatch Office
- Cleaned Carpets Events floor City Hall (contractor)

CITY ENGINEER

Ongoing Engineering Projects:

- Street Classification additions – Planning Commission approved – Council in Oct.
- Road Improvement Program – consultant revising proposal
- Downtown Streetscape project – Site visits, inspections and coordination
- Trakit Project Management Software – On site training, testing (3-5 hrs/wk)
- Executive Drive Storm drain failure – review design options, final decision very soon
- US 29 Accel/Decel lanes – revised drawings and sent to SCDOT for permits
- Hotel/Parking Deck project –monitor demo
- 2019 Paving Program – coordinating with contractor – wrapping up
- Developing 2020 Program – approved by Council on 10th
- Recycle Center Upgrade Phase 2 – on hold
- Lemon Creek speed humps – planning (on hold)
- CSX Railroad Bridge at Biblebrook Rd – Preliminary evaluation complete – on hold
- Brookshire Road improvements – performed traffic/truck count, project getting started



Brookshire Road Repair

Public Works Projects & Activities:

- Recycle Center site/property inspection – required yearly by DHEC
- Tomotley Ct storm drainage extension – funding approved

Subdivision/Development Projects – Meetings with engineers and developer representatives discussing details with new subdivisions or commercial sites that are either in planning stages or under construction.

Active projects:

- Nifty Lift – permit issue
- Echo Ridge – final plat
- Fairfield Inn – plan review
- Overton Park – plan review
- Sudduth Farms – final plat review
- S Main Townes – on site meeting about sidewalks
- Arlington Commons – design issue with engineer

Other:

- PAC site reviews (4)
- Performance Review for BH
- Advertise for PSW 1 and Chief Mechanic position
- Drainage Issue – Burgess Hills, Golf St
- Street light requests (2)
- Individual meetings with PS personnel
- Meeting with ADA Coord about Springwood Park parking
- SCSPE Board meeting in Columbia
- Bluebeam discussion with COG and Bluebeam reps
- Order vehicle for department
- Riverside Chase pavement complaint/inspection
- Met with ACE to discuss operations
- Assist Dan with Tryon Center sidewalk
- Met with Bob Starliper about Cemetery

STORMWATER MANAGER

STORMWATER MANAGER – (Robert Roux, Assistant City Engineer)

Construction/ Post-construction Program – Pre-submittal Meetings, Plan Reviews, Pre-construction meetings, As-built Review and Project Meetings (*Construction and Post-construction Minimum Control Measures*) - Storm water site plan reviews that incorporate consideration for water quality impacts and attempt to maintain pre-development runoff conditions are required by our SMS4 permit.

Pre-submittal Meetings		
Development Type	Project Name	# Lots/Units
Commercial	Shine on Two 9	NA
Commercial	Century Park Kids Planet	NA
Residential	Overton Park	73

Plan Reviews			
Development Type	Project Name	Review Type	# Lots/Units
Commercial	Palms at Brushy Creek	Follow up	NA
Commercial	Palms at Brushy Creek	Follow up	NA
Commercial	Hampton Inn Build Out	Follow up	NA
Commercial	Chick-fil-a	Follow up	NA
Commercial	Chick-fil-a	Follow up	NA
Commercial	Bent Creek Sewer Extension Ph. 3	Initial	NA
Commercial	Greer Municipal Parking Deck	Initial	NA
Commercial	Praise Cathedral Family Life Center	Initial	NA
Commercial	Shine on Two 9	Initial	NA
Commercial	Century Park Kids Planet	Initial	NA

Pre-Construction Meetings		
Development Type	Project Name	# Lots/Units
Commercial	Abner Creek Elementary Additions	NA
Commercial/Residential	Crescent Park Commons Phase II	78
Commercial	Greer Express Car Wash	NA

2019 Stormwater Summary January 1 st through September 30 th , 2019		
Projects Submitted	Plan Reviews	Preconstruction Meetings
32	99	21

Historical Project Submittals	
Year	Projects Submitted
2019	32
2018	46
2017	37
2016	41
2015	35
2014	34

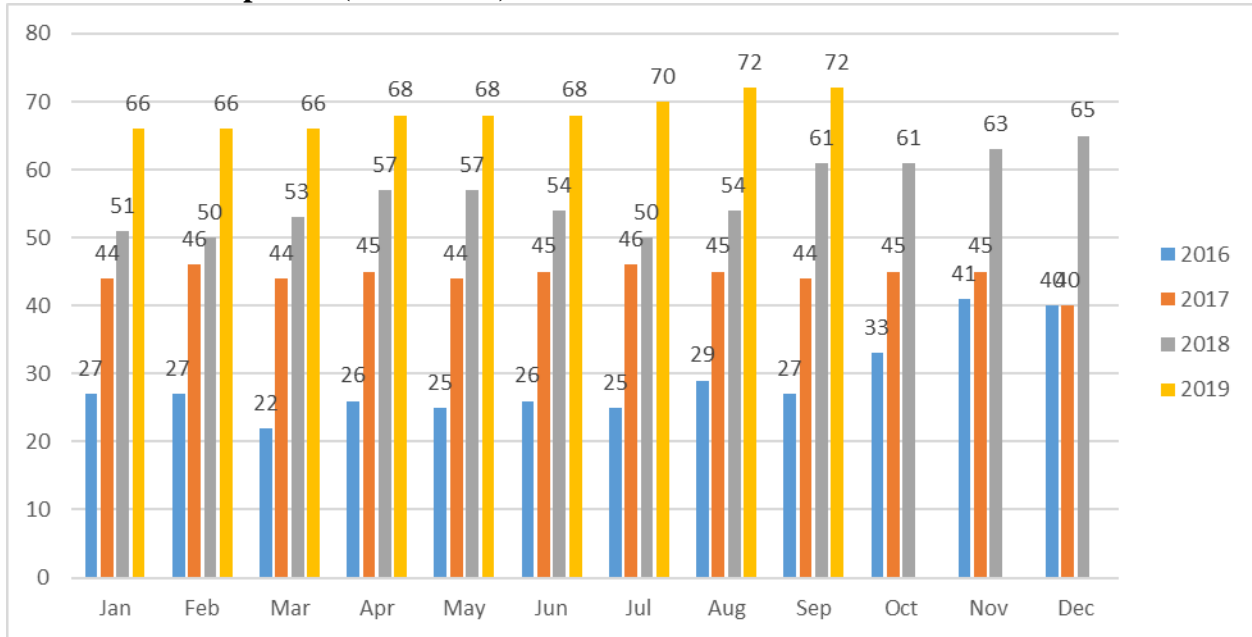
As-Built Reviews		
Development Type	Project Name	Review Type
Commercial	Project Satellite	Follow up
Commercial	RV and Boat Storage Phase 3	Initial
Commercial	Inland Port Chassis Yard	Initial
Commercial	Inland Port Chassis Yard	Follow up
Residential	Franklin Pointe	Initial
Residential	Heatherfield	Initial
Commercial	API Box Expansion	Initial
Commercial	Sage Creek Way	Initial
Commercial	Sage Creek Way	Follow up
Commercial	POM Storage	Initial

Miscellaneous – Stormwater and Engineering

- Started taking over Engineering Reviews from Steve Grant for new projects, in addition to my normal Stormwater reviews.
- Reviewed final plats for The Pines and Sudduth Farms.
- Met with our engineer on the Wade Hampton Turn Lanes project.
- Investigated Canyon Ridge Subdivision Detention Pond Ownership Issue.
- Attended South Carolina Society of Professional Engineers Meeting.
- Emailed SCDOT to request a signal light timing investigation at the Brushy Creek Rd/Suber Road Signal; the SCDOT subsequently updated the timing sequence (the signal plan had not been updated since 1997).
- Presented the roads for the Pleasant Meadows subdivision to Council, which were then voted on and accepted into the City.
- Numerous Trakit meetings, discussions, and testing periods.
- Coordinated and corresponded with engineer, contractors, and property owner on the Executive Drive sinkhole.
- Met on site with King Asphalt for the Brookshire Rd. CMRB construction.
- Conducted the Comprehensive Facility Inspections for the City Recycle Center, Operations Center, and MiMi Parking lot downtown. These inspections are required yearly to stay in compliance with the City's MS4 Permit.

STORMWATER INSPECTION

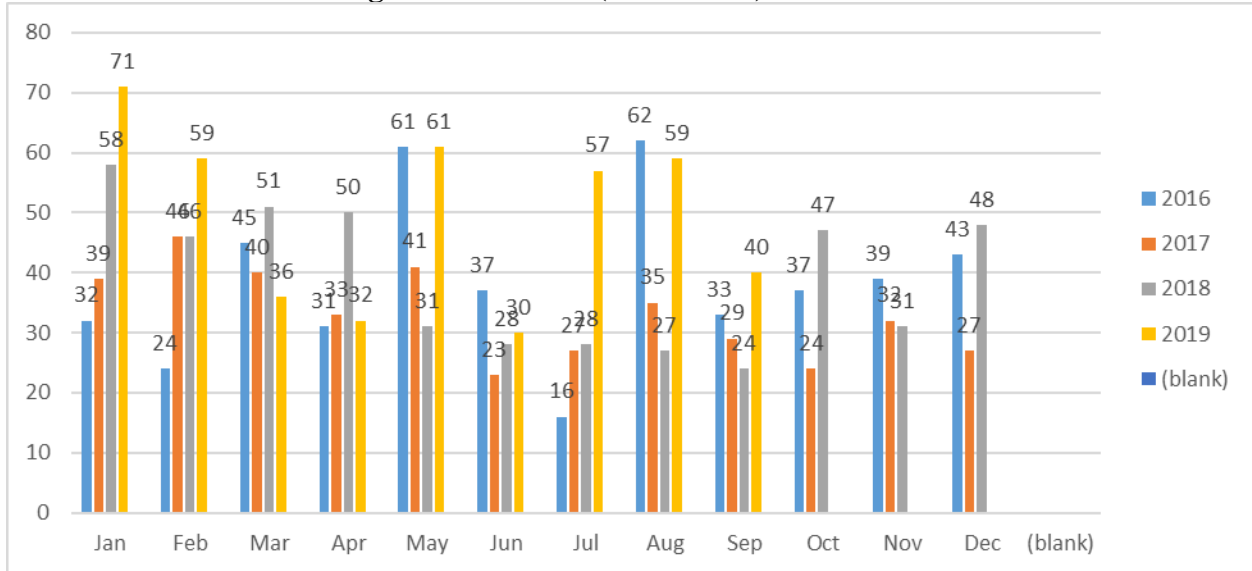
STORMWATER INSPECTION: Anthony Copeland/Brian Hunter 72 Active Site Inspected (Per Month)



1. Jones Creek Gardens	2. Le Jardin Subd.	3. Crosswinds Subd.
4. Belshires Subd. Ph-2	5. Old Woodruff Rd. Ind. WH	6. API Box
7. Cranky Yankey Ph-2 WH	8. POM Storage	9. Cypress Landing Subd.
10. Franklin Point Subd.	11. Riverside Crossx OutParcel 3	12. Freeman Farms Subd.
13. Heatherfield Subd.	14. RV and Boat Storage Ph-III	15. Greer Library Reno
16. Manor At Abner Crk. Subd.	17. Braeburn Orchard Subd.	18. Gibbs Cancer Center
19. Mayfield Crossing Subd.	20. Pleasant Hill Subd.	21. Pelham Glen Subd.
22. Oneal Village Subd. Ph-1	23. Global Commerce Park Ph-II	24. Dick Brooks Honda
25. Oneal Village Subd. Ph-2	26. Darrien Properties Lot 3	27. New Hope Baptist Church
28. Oneal Village Subd. Ph-3	29. Residence At Century Pk.	30. Echo Ridge
31. Oneal Village Subd. Ph-4	32. Redcroft Subd. Ph-1	33. Mayfair Station
34. Orchard Crest Subd. Ph-1	35. Redcroft Subd. Ph-2	36. South Main Towns
37. Town Pines	38. Pelham Medical Addition	39. Sage Creek Way
40. Views At Mt. Vernon	41. Hammett Bridge Town	42. Town City Retail
43. Reserves At Richglen Subd.	44. Hammett Bridge Res. Subd.	45. Creekside Manor
46. The Ledges	47. Hartwood Lake Subd.	48. STI Phase II
49. Brushy Creek Towns	50. Netzero	51. Reserves at Redcroft
52. Piedmont Point Apt.	53. GHS Pediatrics Ph-1	54. O'Hare Project
55. Briar Ridge	56. Ozellas Ridge	57. Magnolia Greens
58. Project Satellite	59. Benson CDRJ	60. Whata A Wash Carwash
61. Brockman McClimon Rd.	62. Katherine's Garden	63. Inland Port Chasis Yard
64. Sudduth Farms	65. Global Commerce	66. Branchwood Subd.
67. NTB	68. Pavilion Development	69. Greer High School Addition
70. Hampton Inn	71. Short Street	72. Nifty Lift

STORMWATER INSPECTION: Anthony Copeland

40 Individual LOT Drainage Plan Reviews (Per Month)



ADDRESSED CITIZENS COMPLAINTS: Anthony Copeland

Issue	Complaint Date	Address	Resolution	Completed
Ponding / Standing Water	9/5/2019	121 Redcroft Dr.	COG SW visited site, notice runoff is within the swale and flows to the street.	9/5/2019

ASPHALT ACTIVITIES INSPECTION: Anthony Copeland / Brian Hunter

Subd. / Project Name	Date	Operation
Sudduth Farms Subd.	9/3/2019	Stone Base Proof-roll
Sudduth Farms Subd.	9/3/2019	Asphalt Binder Placement
Sudduth Farms Subd.	9/6/2019	Asphalt Binder Placement
Brushy Creek Towns	9/24/2019	Sub-Grade Proof-roll
Pelham Glen	9/30/2019	Sub-Grade Proof-roll