



**TO:** ED DRIGGERS, CITY ADMINISTRATOR  
TAMMY DUNCAN, CITY CLERK

**FROM:** PUBLIC SERVICES DEPARTMENT

**SUBJECT:** ACTIVITY REPORT FOR October, 2019

**DATE:** November 21, 2019

### *PUBLIC SERVICE CREW*

- Installed new storm drain line and out fall on Tomotley Ct.
- Cut back tree and gravel shoulder of road on Mt. Vernon and Hwy 29
- Prepared leaf trucks and leaf machines for the upcoming season
- Poured another section of sidewalk on Mulberry Ave.
- Cut and removed patches on Brookshire Rd in preparation for resurfacing

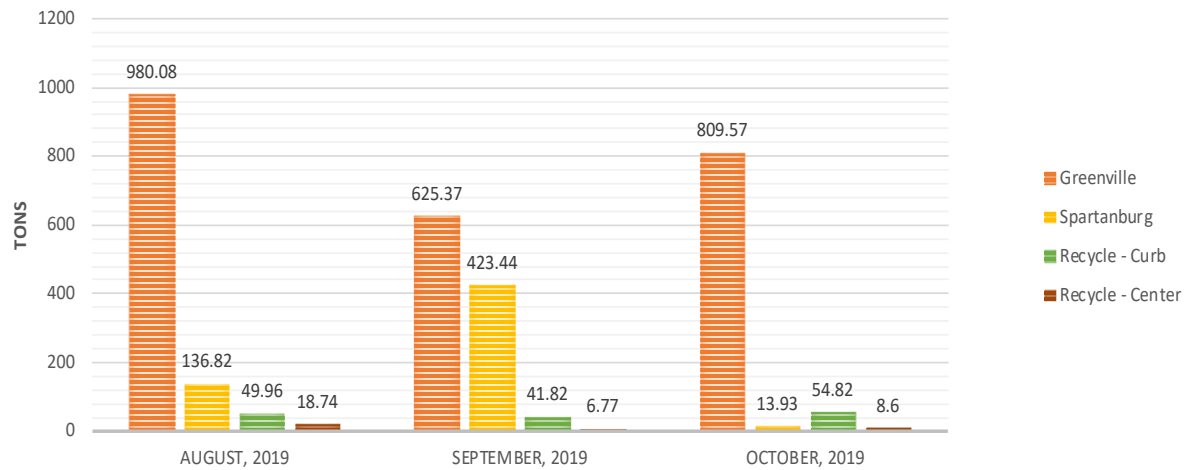
### *CARTS DELIVERED*

NEW HOME CARTS: 53      REPLACEMENT CARTS: 20

RECYCLE BINS: 62      CARTS REPAIRED: 13

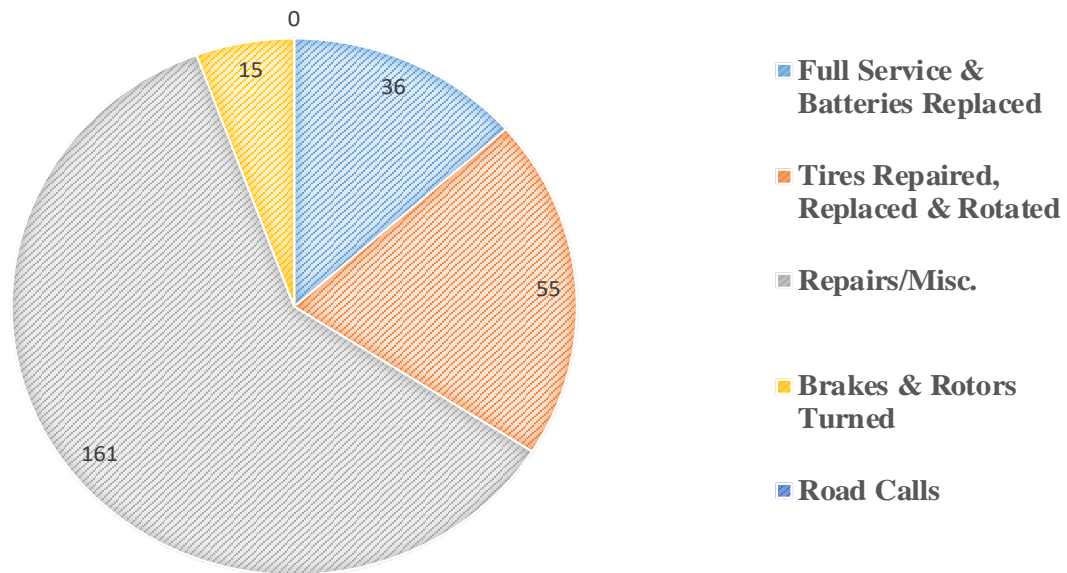
YARD WASTE CARTS: 1

## GARBAGE/RECYCLING COLLECTION



YTD Fiscal Year Totals: Greenville 3,325.63 + Spartanburg 862.25 = **4,187.88 Tons**

## VEHICLE MAINTENANCE



### *STORM DRAINS & CATCH BASINS*

- Installed 140 feet of pipe on Tomotley Ct for storm drain



- Picked up 3 sections of concrete pipe for crossover pipe on Cotton Dr.

### *BUSHHOG & RIGHT-OF-WAY CUTBACKS*

- Grass was cut downtown, Moore St, at old shop, High Bridge and OC Building
- Grass was cut in all three cemeteries
- Cut back the sightline on Mt. Vernon and Hwy. 29

### *STREET SWEEPER*

- Street sweeper was run for 16 days on the city streets and curb lines.

### *WEED SPRAY*

- Several areas were sprayed including city lot on Sherman, lot on Spring St., ditchline at end of Sunnydale, rock outfall across the road at City Stadium

### *POTHOLES*

- Patched/repared potholes on Brookshire, Mt. Vernon, W. Phillips, and at old shop

### *SIGNS REPAIRED/REPLACED*

- 2 Crosswalk signs on Snow St.
- Curve ahead sign on Westmoreland
- Street signs on Spring and Forrest
- 20 MPH signs on Dillard Creek Ct., Hawkins Bluff and Manor at Abner Creek

## *CITY BUILDING, AND CUSTODIAL MAINTENANCE*

- Victor Gym HVAC install (still ongoing) →
- Contractor performed generator preventive Maintenance
- Moved furniture on 1<sup>ST</sup> and 3<sup>rd</sup> floor of City Hall
- Carpets Cleaned on the 3<sup>rd</sup> floor of City Hall
- Holding Cell In jail



## *CITY ENGINEER*

### **Ongoing Engineering Projects:**

- Faye Court drainage issue – evaluating options
- Street Classification additions – Approved by Council
- Road Improvement Program – consultant revising proposal
- Downtown Streetscape project – Site visits, inspections and coordination
- Trakit Project Management Software – On site training, testing (3-5 hrs/wk)
- Executive Drive Stormdrain failure – finalizing contract
- US 29 Accel/Decel lanes – revised drawings and sent to SCDOT for permits
- 2019 Paving Program – coordinating with contractor – crack sealing underway
- Brookshire Road improvements – reclamation and paving complete – presented update to Council
- Recycle Center Upgrade Phase 2 – on hold
- Lemon Creek speed humps – planning (on hold)
- CSX Railroad Bridge at Biblebrook Rd – Preliminary evaluation complete – on hold



**Crack Sealing in  
Riverside Chase**

### **Public Works Projects & Activities:**

- Yearly Recycle Center site/property inspection (DHEC requirement) – Reviewed inspection documents, coordinated with ACE
- Tomotley Ct storm drainage extension – construction started

- Vehicle and Equipment Inventory for Finance
- Speed limit sign requests
- Recycling costs discussions

**Subdivision/Development Projects** – Meetings with engineers and developer representatives discussing details with new subdivisions or commercial sites that are either in planning stages or under construction.

**Active projects:**

- Briar Ridge - final plat review
- Overton Park – plan review
- Century Park – plan review
- 211 School St – meet owner on site

**Other:**

- PAC site reviews (3)
- PSW1 interviews
- Trade Street truck delivery issue
- Signage review at curve on Westmoreland
- Attended Spartanburg County CTC meeting
- Meeting with GDC about Project Perry
- MS4 program review with Stormwater Manager
- Chief Mechanic position – starting interviews
- KnowB4 training

**STORMWATER MANAGER**

**STORMWATER MANAGER** – (Robert Roux, Assistant City Engineer)

**Construction/ Post-construction Program – Pre-submittal Meetings, Plan Reviews, Pre-construction meetings, As-built Review and Project Meetings** (*Construction and Post-construction Minimum Control Measures*) - Stormwater site plan reviews that incorporate consideration for water quality impacts and attempt to maintain pre-development runoff conditions are required by our SMS4 permit.

Pre-submittal Meetings		
Development Type	Project Name	# Lots/Units
Commercial	Foundations Early Learning Center	NA
Residential	Sudduth Farms Amenity Center (Maj Mod)	348

Plan Reviews			
Development Type	Project Name	Review Type	# Lots/Units
Commercial	Carolina Commerce Center (Maj Mod)	Follow up	NA
Commercial	Hampton Inn Build Out	Follow up	NA
Commercial	Hampton Inn Build Out	Follow up	NA
Commercial	Bent Creek Sewer Extension Ph. 3	Follow up	NA
Commercial	Bent Creek Sewer Extension Ph. 3	Follow up	NA
Commercial	Greer Municipal Parking Deck	Follow up	NA
Commercial	Greer Municipal Parking Deck	Follow up	NA
Commercial	Praise Cathedral Family Life Center	Follow up	NA
Commercial	Shine on Two 9	Follow up	NA
Commercial	Century Park Kids Planet	Follow up	NA
Residential	Overton Park	Follow up	57
Residential	Overton Park	Follow up	57
Commercial	Foundations Early Learning Center	Initial	NA
Commercial	Foundations Early Learning Center	Follow up	NA
Commercial	Foundations Early Learning Center	Follow up	NA
Residential	Sudduth Farms Amenity Center (Maj Mod)	Initial	348

Pre-Construction Meetings		
Development Type	Project Name	# Lots/Units
Commercial	Affordable Suites	NA

2019 Stormwater Summary January 1 <sup>st</sup> through October 31 <sup>st</sup> , 2019		
Projects Submitted	Plan Reviews	Preconstruction Meetings
34	115	22

Historical Project Submittals	
Year	Projects Submitted
2019	34
2018	46
2017	37
2016	41
2015	35
2014	34

As-Built Reviews		
Development Type	Project Name	Review Type
Commercial	Dick Brooks Honda Expansion	Follow up
Commercial	Greer Center for the Arts	Initial
Commercial	Franklin Pointe	Follow up
Commercial	Heatherfield	Follow up
Residential	Pleasant Meadows	Initial



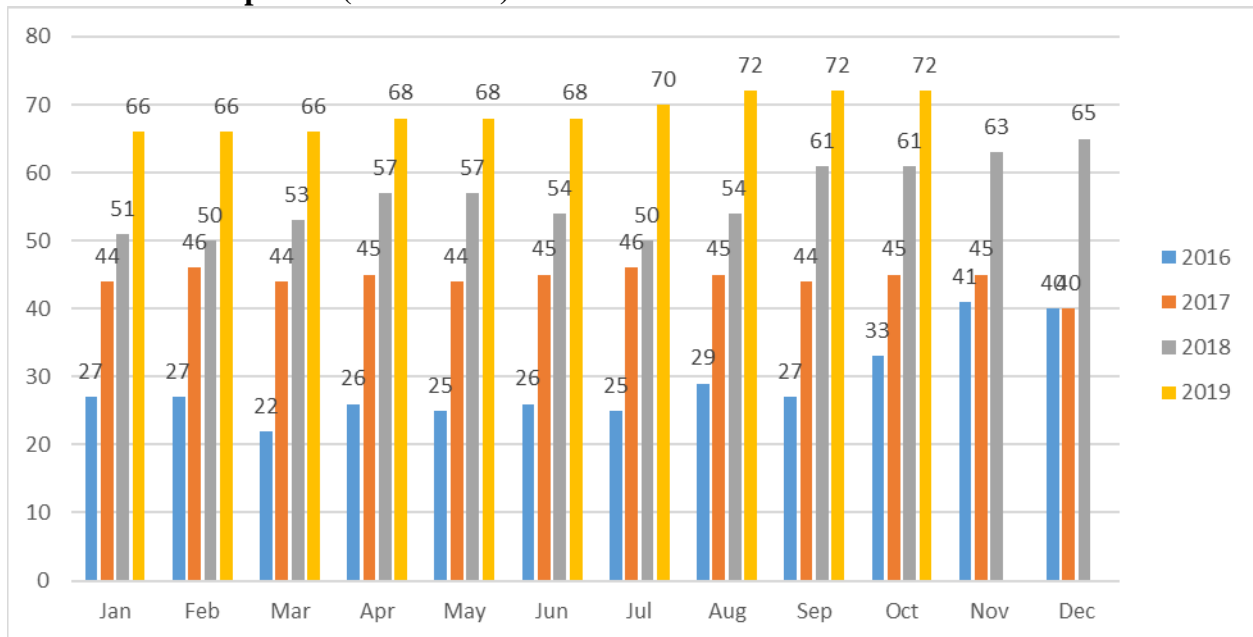
## Miscellaneous – Stormwater and Engineering

- 1) Attended the International Erosion Control Association (IECA) Field Day at the Denver Downs Research Facility. The City Stormwater Dept. sponsors this for the Public Education requirement of our MS4 permit.
- 2) Attended the US 29 Road Safety Audit Meeting with AECOM (engineer) and SCDOT. The purpose of this safety audit is to analyze the stretch of Wade Hampton Blvd. from Brannon Dr. to Fleming Dr.
- 3) Attended Pre-construction meetings with the Mungo Homes and D.R. Horton builders.
- 4) Attended the City of Greer annual Safety Breakfast.
- 5) Reviewed final plats for The Pines,
- 6) Coordinated with our consultant and contractor on the Executive Drive sinkhole repair.
- 7) Reviewed two encroachment permits for Segra (formerly Spirit).
- 8) Numerous meetings, discussions, and site visits for the 211 School Street Stop Work Order.
- 9) Completed the KnowBe4 Cyber Security training.
- 10) Revised the City of Greer Recycle Center Industrial SWPPP.
- 11) Sent Notice of Terminations (project closeout) to DHEC for the Residences at Century Park, Dick Brooks Honda Expansion, and Franklin Pointe projects.
- 12) Faye Ct. site visits with Steve Grant and Ricky Bridwell – surveyed spot elevations to solve drainage problems.
- 13) Completed the site plan Engineering Reviews for the Century Park Kids Planet, Overton Park, Foundations Early Learning Center, and Sudduth Farms Amenity Center projects.

## STORMWATER INSPECTION

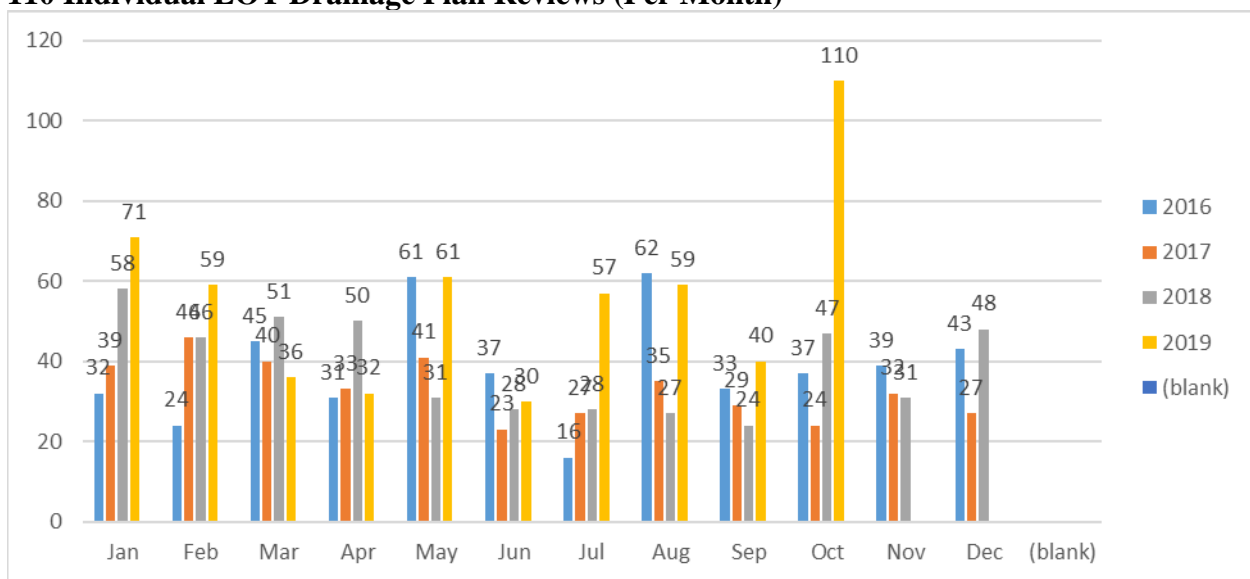
### **STORMWATER INSPECTION: Anthony Copeland/Brian Hunter**

#### **72 Active Site Inspected (Per Month)**



1. Jones Creek Gardens	2. Le Jardin Subd.	3. Crosswinds Subd.
4. Belshires Subd. Ph-2	5. Old Woodruff Rd. Ind. WH	6. API Box
7. Cranky Yankey Ph-2 WH	8. POM Storage	9. Cypress Landing Subd.
10. Franklin Point Subd.	11. Riverside Crossx OutParcel 3	12. Freeman Farms Subd.
13. Heatherfield Subd.	14. RV and Boat Storage Ph-III	15. Greer Library Reno
16. Manor At Abner Crk. Subd.	17. Braeburn Orchard Subd.	18. Gibbs Cancer Center
19. Mayfield Crossing Subd.	20. Pleasant Hill Subd.	21. Pelham Glen Subd.
22. Oneal Village Subd. Ph-1	23. Global Commerce Park Ph-II	24. Dick Brooks Honda
25. Oneal Village Subd. Ph-2	26. Darrien Properties Lot 3	27. New Hope Baptist Church
28. Oneal Village Subd. Ph-3	29. Residence At Century Pk.	30. Echo Ridge
31. Oneal Village Subd. Ph-4	32. Redcroft Subd. Ph-1	33. Mayfair Station
34. Orchard Crest Subd. Ph-1	35. Redcroft Subd. Ph-2	36. South Main Towns
37. Town Pines	38. Pelham Medical Addition	39. Sage Creek Way
40. Views At Mt. Vernon	41. Hammett Bridge Town	42. Town City Retail
43. Reserves At Richglen Subd.	44. Hammett Bridge Res. Subd.	45. Creekside Manor
46. The Ledges	47. Hartwood Lake Subd.	48. STI Phase II
49. Brushy Creek Towns	50. Netzero	51. Reserves at Redcroft
52. Piedmont Point Apt.	53. GHS Pediatrics Ph-1	54. O'Hare Project
55. Briar Ridge	56. Ozellas Ridge	57. Magnolia Greens
58. Project Satellite	59. Benson CDRJ	60. Whata A Wash Carwash
61. Brockman McClimon Rd.	62. Katherine's Garden	63. Inland Port Chasis Yard
64. Sudduth Farms	65. Global Commerce	66. Branchwood Subd.
67. NTB	68. Pavilion Development	69. Greer High School Addition
70. Hampton Inn	71. Short Street	72. Nifty Lift

**STORMWATER INSPECTION: Anthony Copeland**  
**110 Individual LOT Drainage Plan Reviews (Per Month)**





**Addressed Citizen Complaints: Anthony Copeland**

<b>Issue</b>	<b>Complaint Date</b>	<b>Address</b>	<b>Resolution</b>	<b>Completed</b>
None				

**Asphalt Activities Inspection: Anthony Copeland / Brian Hunter**

<b>Subd. / Project Name</b>	<b>Date</b>	<b>Operation</b>
Pelham Glen Subd.	10/1/2019	Asphalt Binder Placement
Mayfair Station Subd.	10/8//2019	Stone-Base Proof-Roll
Redcroft Ph-2 Subd.	10/8/2019	Sub-Grade Proof-roll
Redcroft Ph-2 Subd.	10/8/2019	Asphalt Binder Placement
BRP- Seven Oaks	10/9/2019	Full-Depth Patch
Reserves at Redcroft Subd.	10/10/2019	Surface Asphalt Placement
Brookshire Rd Business Park	10/10/2019	Surface Asphalt Placement
Brookshire Rd Business Park	10/11/2019	Surface Asphalt Placement
BRP- Seven Oaks	10/16/2019	Full-Depth Patch
BRP- Seven Oaks	10/17/2019	Full-Depth Patch
BRP- Seven Oaks	10/18/2019	Full-Depth Patch
BRP- Seven Oaks	10/21/2019	Surface Asphalt Placement
BRP- Seven Oaks	10/22/2019	Surface Asphalt Placement
BRP- Seven Oaks	10/23/2019	Surface Asphalt Placement
Riverside Chase	10/23/2019	Crack Sealing
Riverside Chase	10/24/2019	Crack Sealing