



TO: ED DRIGGERS, CITY ADMINISTRATOR
TAMMY DUNCAN, CITY CLERK

FROM: PUBLIC SERVICES DEPARTMENT

SUBJECT: ACTIVITY REPORT FOR December, 2019

DATE: January 23, 2020

PUBLIC SERVICE CREW

- Ran 3 leaf trucks throughout the month
- Leaves were cleared from storm drains throughout Greer
- Clean up O.C. Building and ran floor scrubber machine
- Hauled 3 loads of E-Waste to landfill
- 4 loads of construction waste was taken to landfill

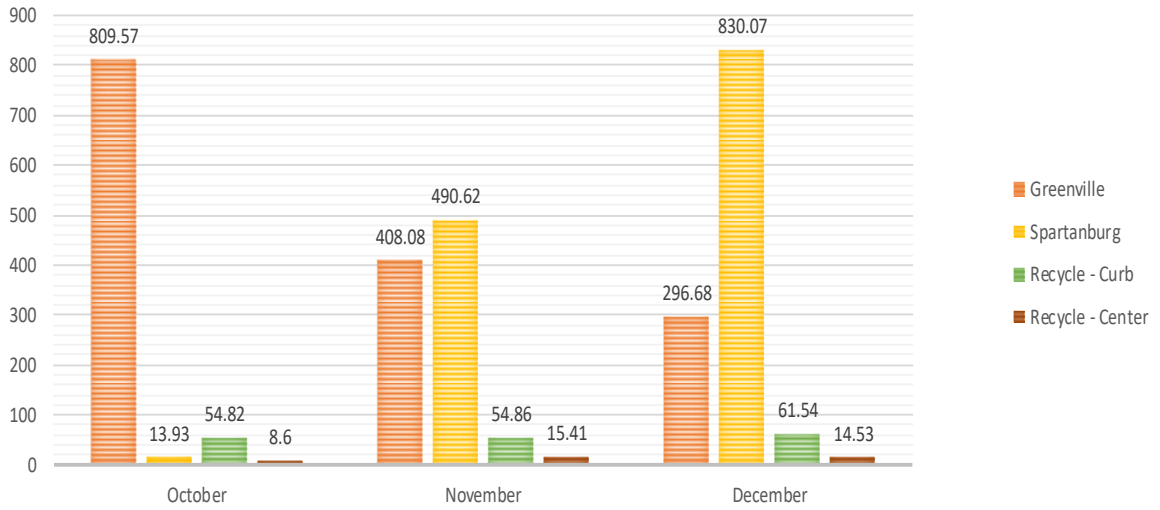
CARTS DELIVERED

NEW HOME CARTS: 62 REPLACEMENT CARTS: 11

RECYCLE BINS: 69 CARTS REPAIRED: 22

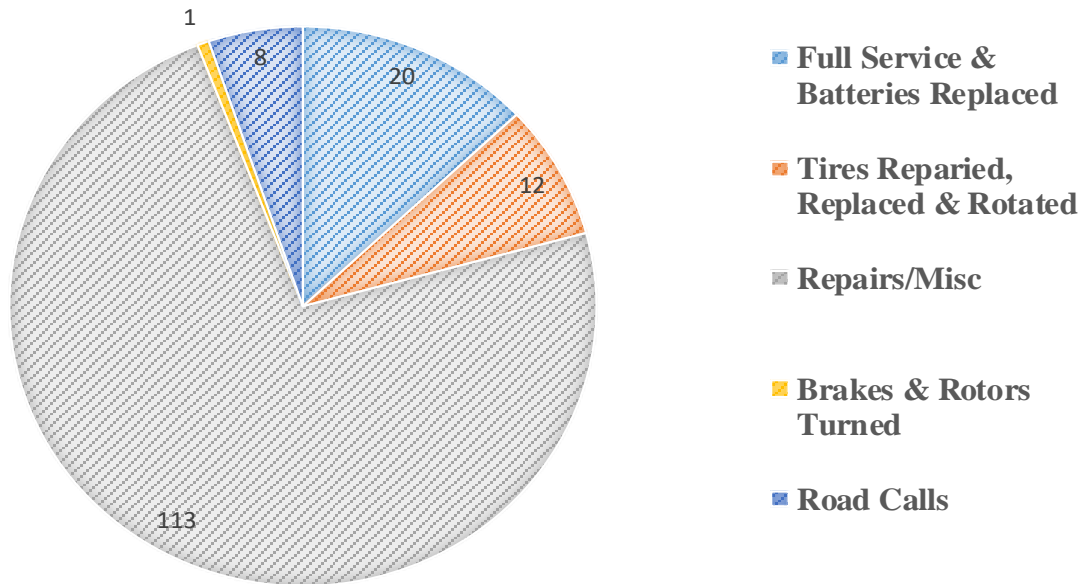
YARD WASTE CARTS: 0

GARBAGE/RECYCLING COLLECTION



YTD Fiscal Year Totals: Greenville 4030.09 + Spartanburg 2182.94 = **6,213.33 Tons**

VEHICLE MAINTENANCE



STORM DRAINS & CATCH BASINS

- Jetted stormwater pipe on Bellshire with truck

STREET SWEEPER

- Street sweeper was down half of the month and leaf truck was used to clean curbs

POTHOLES

- Patched/repared potholes on West Phillips, Westmoreland, Tryon St Ext., Hilton St

SIGNS REPAIRED/REPLACED

- Repaired/replaced 3 Stop signs on Highgate Circle
- Stop sign on North & W Church St
- No Left Turn installed on Poinsett/Hwy101
- No Outlet Sign was installed on North Miller

CITY BUILDING, AND CUSTODIAL MAINTENANCE

- Completed new HVAC at Victor Gym.
- Installed heaters in Tryon Center outdoor restrooms
- Rebuilt and repaired egress lights at Cannon Center
- Installed new outlets in Police Department records room
- Repaired several rooftop lights/Christmas lights
- Replaced mini blinds in dispatch office
- Completed NIMS training 100 and 200
- Installed new chain link fence at Victor Gym.



CITY ENGINEER

Ongoing Engineering Projects:

- Pavement Evaluation for 2020-met consultant and reviewed proposal
- CSX Railroad bridge at Biblebrook road/bridge closure – prelim site visit and planning →
- Mt. Vernon Rd @ Poinsett right turn lane – prelim planning
- Faye Court drainage issue – met paving contractor
- Road Improvement Program – prep for Council
- Downtown Streetscape project – Site visits, inspections and coordination
- Trakit Project Management Software – On site training, testing (3-5 hrs/wk)
- US 29 Accel/Decel lanes – waiting on DOT for options
- 2019 Paving Program – coordinating with contractor – crack sealing wrapping up
- Recycle Center Upgrade Phase 2 – on hold
- Lemon Creek speed humps – planning (on hold)

CSX RR Bridge at Biblebrook



Public Works Projects & Activities:

- Solid Waste program review – scheduled meeting with consultant
- Reviewing Street Cut Permit process
- Catch basin lid collapse at 205 Sumter St.
- Recycle Center monthly inspection completed for December

Subdivision/Development Projects – Meetings with engineers and developer representatives discussing details with new subdivisions or commercial sites that are either in planning stages or under construction.

Active projects:

- Brentwood – site meeting to look at sidewalk problems

Other:

- PAC site reviews (0)
- Road/drainage complaints checked (4)
- Requisition for Mechanic position
- Applications and interviews for PSW1 position
- Research potential new titles and structural changes for PS dept.
- Space planning meeting at OC with architect
- Attended APWA/ASCE annual meeting in Greenville
- Attended SCAHM meeting in Greenville
- Class & Comp meetings
- Met with Susan about Cemetery policy changes
- Completed ICS 100 & 200 training
- Met with PD about future firing range site

STORMWATER MANAGER

STORMWATER MANAGER – (Robert Roux, Assistant City Engineer)

Construction/ Post-construction Program – Pre-submittal Meetings, Plan Reviews, Pre-construction meetings, As-built Review and Project Meetings (*Construction and Post-construction Minimum Control Measures*) - Stormwater site plan reviews that incorporate consideration for water quality impacts and attempt to maintain pre-development runoff conditions are required by our SMS4 permit.

Pre-submittal Meetings		
Development Type	Project Name	# Lots/Units
Commercial	Waffle House	NA
Commercial	BMW Via Road	NA
Residential	Park Avenue Townes	12
Residential	Walnut Hill Townes	113

Plan Reviews			
Development Type	Project Name	Review Type	# Lots/Units
Commercial	Springwood Park ADA	Follow up	NA
Commercial	Waffle House	Initial	NA
Commercial	BMW Via Road	Initial	NA
Residential	Park Avenue Townes	Initial	12

Pre-Construction Meetings		
Development Type	Project Name	# Lots/Units
Commercial	Chili's	NA
Commercial	Praise Cathedral Family Life Center	NA
Residential	Suber Branch Townhomes	55
Commercial	Hampton Inn Build Out	NA

2019 Stormwater Summary January 1 st through December 31 st , 2019		
Projects Submitted	Plan Reviews	Preconstruction Meetings
41	125	28

Historical Project Submittals	
Year	Projects Submitted
2019	41
2018	46
2017	37
2016	41
2015	35
2014	34

As-Built Reviews		
Development Type	Project Name	Review Type
Commercial	NTB Brannon Drive	Follow up
Commercial	NTB Brannon Drive	Follow up
Residential	The Reserve at Richglen	Initial
Commercial	Whatta Wash	Initial
Commercial	Whatta Wash	Follow up

Miscellaneous – Stormwater and Engineering

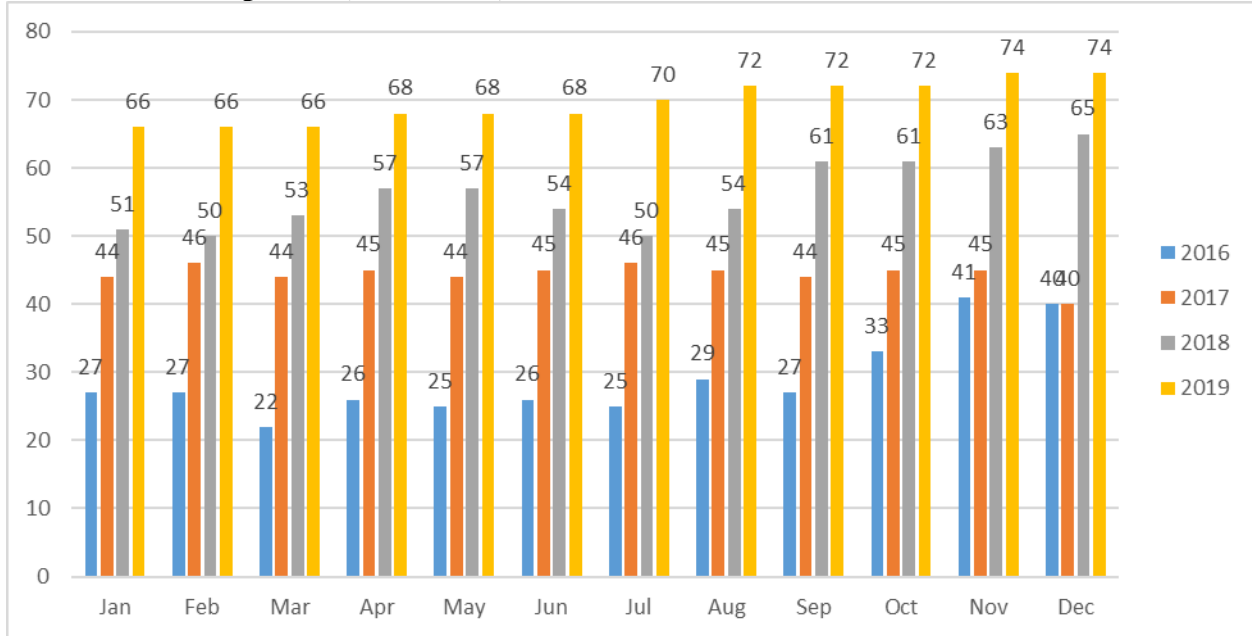
- 1) Coordinated Biblebrook Drive Bridge Site Visit and Discussions.
- 2) Final Plat Reviews for Mayfair Station, Brushy Creek Townes Ph 2, South Main Townes Ph 2, Pelham Glen, O’Neal Village Phase 4 Section 2, and Magnolia Green.
- 3) Attended the City of Greer Annual Employee Appreciation Breakfast.
- 4) Conducted the Roadway Inspection of Redcroft Phase 3 subdivision.
- 5) Completed the FEMA National Incident Management System (NIMS) Incident Command System Levels 100 and 200 Courses.
- 6) Completed the site plan Engineering Reviews for the Waffle House, BMW Via Road, and Park Ave Townes projects.
- 7) Attended the Public Services Christmas Lunch.
- 8) Sent Notice of Terminations (project closeout) to DHEC for the Whatta Wash, Reserve at Richglen, NTB Brannon Drive, and Piedmont Pointe projects.
- 9) Investigated drainage complaint at the Le Jardin subdivision after heavy December rain events. →



STORMWATER INSPECTION

STORMWATER INSPECTION: Anthony Copeland/Brian Hunter

74 Active Site Inspected (Per Month)

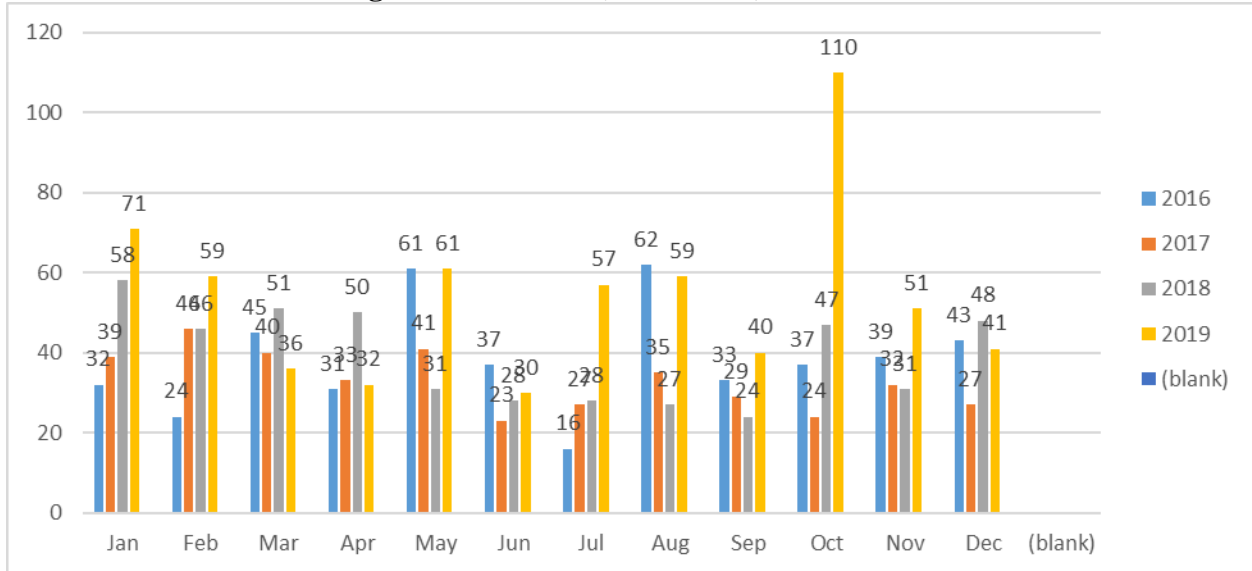


1. Jones Creek Gardens	2. Le Jardin Subd.	3. Crosswinds Subd.
4. Belshires Subd. Ph-2	5. Old Woodruff Rd. Ind. WH	6. API Box
7. Cranky Yankey Ph-2 WH	8. POM Storage	9. Cypress Landing Subd.
10. Franklin Point Subd.	11. Riverside Crossx OutParcel 3	12. Freeman Farms Subd.
13. Heatherfield Subd.	14. RV and Boat Storage Ph-III	15. Greer Library Reno
16. Manor At Abner Crk. Subd.	17. Braeburn Orchard Subd.	18. Gibbs Cancer Center
19. Mayfield Crossing Subd.	20. Pleasant Dr. Subd.	21. Pelham Glen Subd.
22. Oneal Village Subd. Ph-1	23. Global Commerce Park Ph-II	24. Reserves At Richglen Subd.
25. Oneal Village Subd. Ph-2	26. Darrien Properties Lot 3	27. New Hope Baptist Church
28. Oneal Village Subd. Ph-3	29. Briar Ridge	30. Echo Ridge
31. Oneal Village Subd. Ph-4	32. Redcroft Subd. Ph-1	33. Mayfair Station
34. Orchard Crest Subd. Ph-1	35. Redcroft Subd. Ph-2	36. South Main Towns
37. Town Pines	38. Pelham Medical Addition	39. Reserves at Redcroft
40. Views At Mt. Vernon	41. Hammett Bridge Town	42. Town City Retail
43. The Ledges	44. Hammett Bridge Res. Subd.	45. Creekside Manor
46. Brushy Creek Towns	47. Hartwood Lake Subd.	48. STI Phase II
49. Ozellas Ridge	50. Netzero	51. Pavilion Development
52. Piedmont Point Apt.	53. GHS GME Residence	54. O'Hare Project
55. O'Hare Project Utilities	56. Carolina Commerce	57. Magnolia Greens
58. Lear Corporation Addit.	59. Benson CDRJ	60. Whata A Wash Carwash
61. Brockman McClimon Rd.	62. Katherine's Garden	63. Branchwood Subd.
64. Sudduth Farms	65. Global Commerce	66. Greer High School Addition
67. NTB	68. Greer Express Carwash	69. Crescent Park Commons

70. Hampton Inn	71. Short Street	72. Nifty Lift
73. Affordable Suites	74. Abner Creek Elem. Addit.	

STORMWATER INSPECTION: Anthony Copeland

41 Individual LOT Drainage Plan Reviews (Per Month)



Addressed Citizen Complaints: Anthony Copeland

Issue	Complaint Date	Address	Resolution	Completed
None				

Asphalt Activities Inspection: Anthony Copeland / Brian Hunter

Subd. / Project Name	Date	Operation
Sudduth Farms	12/5/2019	Sub-grade Proof-roll
Sudduth Farms	12/6/2019	Sub-grade Proof-roll