



TO: ED DRIGGERS, CITY ADMINISTRATOR
TAMMY DUNCAN, CITY CLERK

FROM: PUBLIC SERVICES & CITY ENGINEERING DEPARTMENT

SUBJECT: ACTIVITY REPORT FOR August, 2019

DATE: September 19, 2019

PUBLIC SERVICE CREW

- Poured 20' section of sidewalk on Hollander Dr. in Blue Ridge Planatation
- Fixed a section of curbline on W. Arlington Rd.
- Hauled excavated dirt from OC Building to old shop in prepartion for new pad pour
- Pour three new trash can pads in Depot parking lot downtwon and install new cans
- Remove block wall at the Fire Department
- Fixed apron of road at the interesection of Tryon Street Ext. and Claudia St. (16 tons of asphalt)
- Hauled two loads of e-waste to the landfill

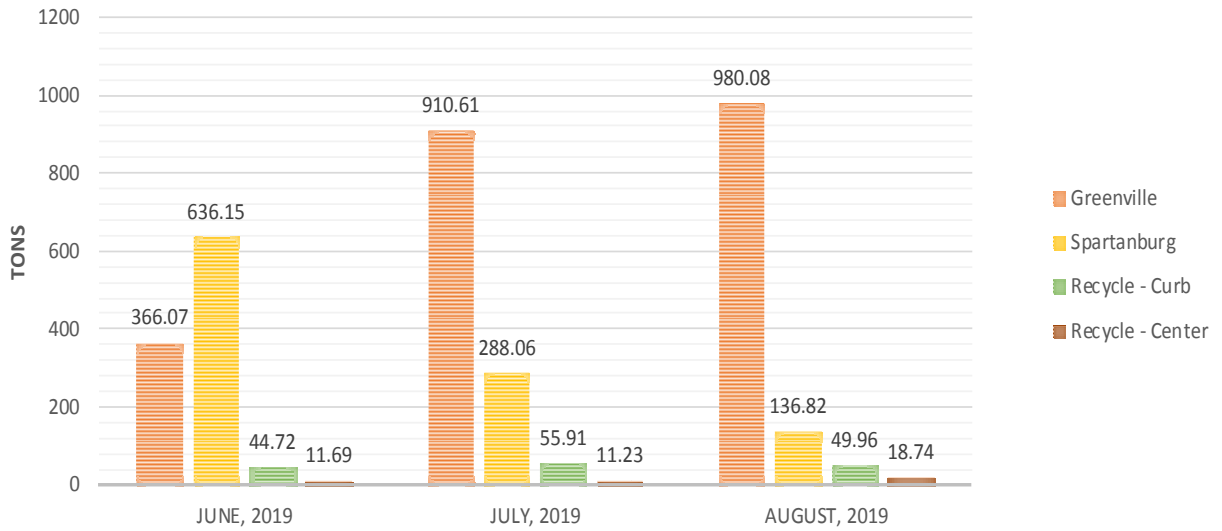
CARTS DELIVERED

NEW HOME CARTS: 38 REPLACEMENT CARTS: 24

RECYCLE BINS: 60 CARTS REPAIRED: 18

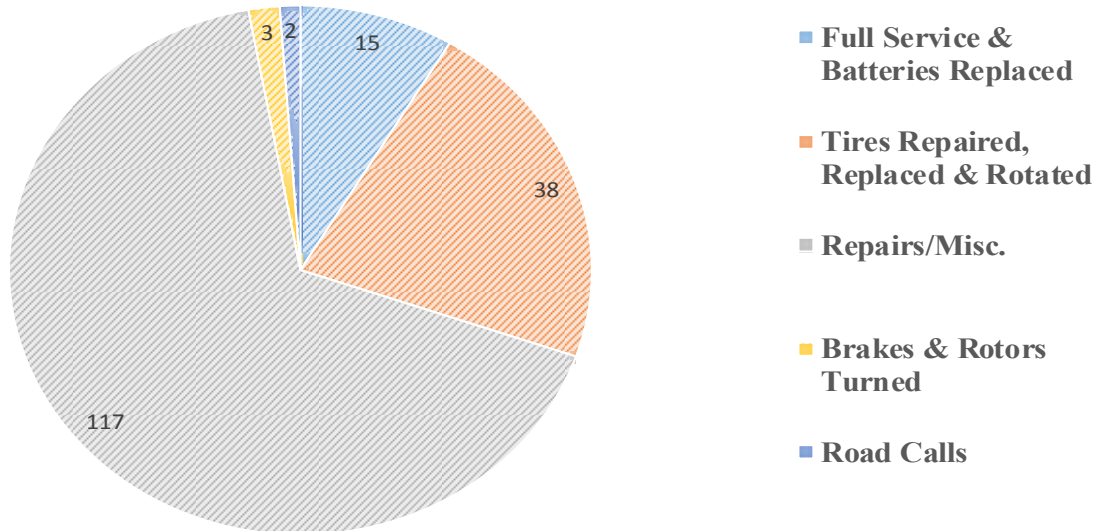
YARD WASTE CARTS: 4

GARBAGE/RECYCLING COLLECTION



YTD Totals: Greenville 1890.69 + Spartanburg 424.88 = **2,315.57 Tons**

VEHICLE MAINTENANCE



STORM DRAINS & CATCH BASINS

- Camera was run down storm drain line on Faye Ct in Hartwood Subdivision
- Cleaned and repaired catch basin on Faye Ct.
- Repair catch basin and section of stormdrain line in City Park, also filled in sink holes with dirt

BUSHHOG & RIGHT-OF-WAY CUTBACKS

- Cut grass throughout the City including OC Building, High Bridge, old shop, Downtown and Moore St.
- Grass was cut in the cemetery using 3 employees and four labor finders
- Both tractors were run throughout the month of August to cut back roads and intersections throughout the City
- Cut back tree limbs sightlines at city city street intersections

STREET SWEEPER

- Street sweeper was run for 19 days on the city streets and curb lines.

WEED SPRAY

- Several areas were sprayed including Squirell Hollow, Mossy Oak, Moore St., Dillard Creek Crossing, Brookhaven, Bent Creek, Carmen Glenn, Arlington and Hwy. 290

POTHoles

- Patched potholes on 8th & Victor, W. Phillips, Westmoreland, Gary Armstrong, Brookshire Rd.

SIGNS REPAIRED/REPLACED

- Repaired or replaced Street signs at 25th & Snow St.
- Stop and street signs at Kelly St. & D St; Kelly St. & C St; Clay St. & C St
- Stop signs at Trade St & Moore St; Trade St & Daniel St; Poplar St & Snow St; Buncombe & Kay
- Stop Ahead sign on Forrest St.

CITY BUILDING, AND CUSTODIAL MAINTENANCE

- Painted three offices, and Conference Room 116 at City Hall (contractor)
- Replaced Chiller pump motor at City Hall
- Remodeling Dispatch Office New flooring, added new dedicated elect. circuits for each station, and painted
- Cleaned carpets in Courts area (contractor)
- Hung Stage Curtains at Art Center
- Installed new water fountain at OC
- Installed new LED Lights at Cannon Center
- Repaired Ceramic Tile at Victor Gym
- New paint on letters in traffic circle at City Hall
- Cleaned Carpet in events floor City Hall (contractor)
- Roof repair OC

CITY ENGINEER

Ongoing Engineering Projects:

- Street Classification additions – prep to go to Planning Commission
- Road Improvement Program – defining program details
- Downtown Streetscape project – Site visits, inspections and coordination
- Trakit Project Management Software – On site training, testing (3-5 hrs/wk)
- Executive Drive Stormdrain failure – review design options
- US 29 Accel/Decel lanes – scope changing
- Hotel/Parking Deck project –monitor demo
- 2019 Paving Program – coordinating with contractor
- Developing 2020 Program
- Brookshire Road improvements – planning/coordination
- Recycle Center Upgrade Phase 2 – on hold
- Lemon Creek speed humps – planning (on hold)
- CSX Railroad Bridge at Biblebrook Rd – Preliminary evaluation complete – on hold

Public Works Projects & Activities:

- Tomotley Ct storm drainage extension – prelim design

Subdivision/Development Projects – Meetings with engineers and developer representatives discussing details with new subdivisions or commercial sites that are either in planning stages or under construction.

Active projects:

- Town Pines – final plat review
- Carolina Commerce – major modification review
- BMW new project proposal – internal meetings

- Echo Ridge – final plat review
- Greer Express Car Wash – plan review
- Chick Fil A - plan review
- Bent Creek Sewer extension – plan review
- Jason Street Parking Garage – plan review
- Jones Avenue Car Lot – plan review
- Briar Ridge – final plat review
- Abner Creek Elem – plan review
- Short Street improvement – permit issue resolution

Other:

- PAC site reviews (6)
- Drone Training
- Prep for move to Operation Center and new role
- Drainage issue at Hotel site
- Sign issue at RichGlen
- Greer monument sign meetings
- Interviews for Custodian position
- Bluebeam software license discussions
- Introduction/breakfast meeting with full Public Services staff
- GDC stakeholder meeting

STORMWATER MANAGER

Construction/ Post-construction Program – Pre-submittal Meetings, Plan Reviews, Pre-construction meetings, *(Construction and Post-construction Minimum Control Measures) - Stormwater site plan reviews that incorporate consideration for water quality impacts and attempt to maintain pre-development runoff conditions are required by our SMS4 permit.*

Pre-submittal Meetings			
Development Type	Project Name	# Lots/Units	
Commercial	Carolina Commerce Center Major Mod.	NA	
Commercial	Hampton Inn Build Out	NA	
Commercial	Greer Express Car Wash	NA	
Commercial	Chick-fil-a	NA	
Linear	Bent Creek Sewer Extension Ph. 3	NA	
Commercial	Praise Cathedral Family Life Center	NA	
Plan Reviews			
Development Type	Project Name	Review Type	# Lots/Units
Residential	Overton Park	Follow up	57
Residential	Overton Park	Follow up	57
Commercial	Global Commerce Phase IIIa	Follow up	NA
Commercial	Palms at Brushy Creek	Follow up	NA

Commercial	Jones Ave Car Lot	Follow up	NA
Commercial	Abner Creek Elem. School Additions	Follow up	NA
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Commercial/Residential	Crescent Park Commons Phase II	Follow up	78
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Commercial	Carolina Commerce Center Major Mod.	Initial	NA
Commercial	Hampton Inn Build Out	Initial	NA
Commercial	Greer Express Car Wash	Initial	NA
Commercial	Greer Express Car Wash	Follow up	NA
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Commercial	Chick-fil-a	Initial	NA

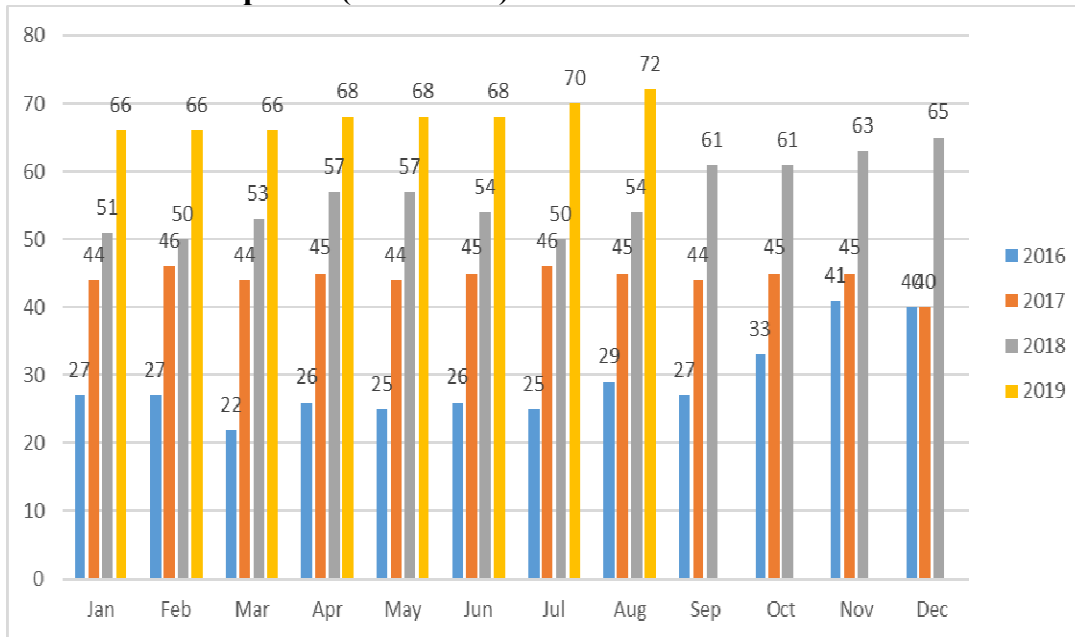
Pre-Construction Meetings		
Development Type	Project Name	# Lots/Units
Commercial	Short St. Pad Development	NA

2019 Stormwater Summary January 1 st through August 31 st , 2019		
Projects Submitted	Plan Reviews	Preconstruction Meetings
29	89	18

Historical Project Submittals	
Year	Projects Submitted
2019	29
2018	46
2017	37
2016	41
2015	35
2014	34

STORMWATER INSPECTION

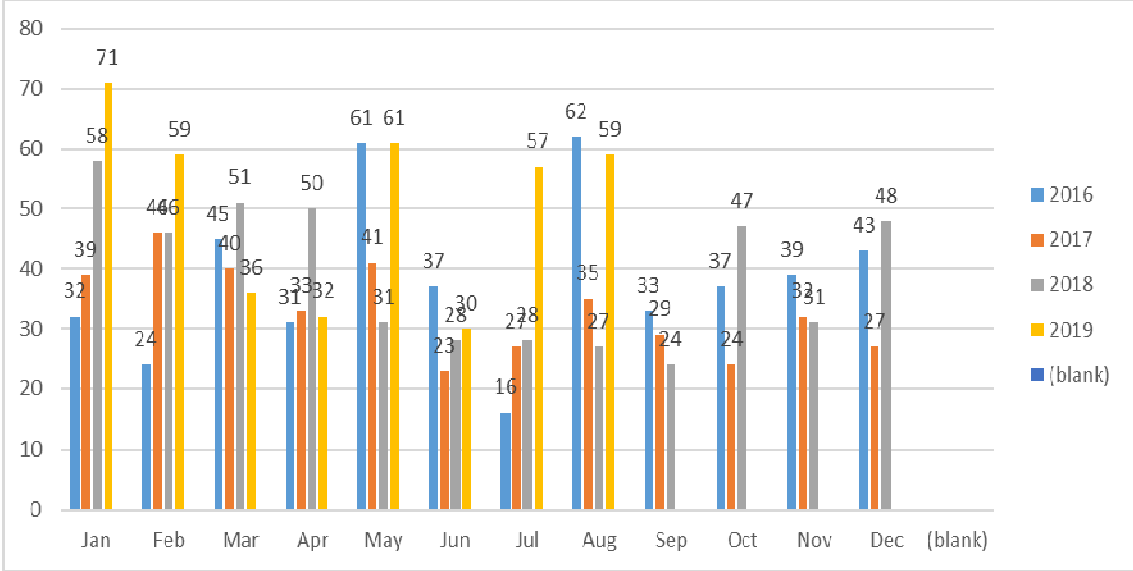
72 Active Site Inspected (Per Month)



1. Jones Creek Gardens	2. Le Jardin Subd.	3. Crosswinds Subd.
4. Belshires Subd. Ph-2	5. Old Woodruff Rd. Ind. WH	6. API Box
7. Cranky Yankey Ph-2 WH	8. POM Storage	9. Cypress Landing Subd.
10. Franklin Point Subd.	11. Riverside Crossx OutParcel 3	12. Freeman Farms Subd.
13. Heatherfield Subd.	14. RV and Boat Storage Ph-III	15. Greer Library Reno
16. Manor At Abner Crk. Subd.	17. Braeburn Orchard Subd.	18. Gibbs Cancer Center
19. Mayfield Crossing Subd.	20. Pleasant Hill Subd.	21. Pelham Glen Subd.
22. Oneal Village Subd. Ph-1	23. Global Commerce Park Ph-II	24. Dick Brooks Honda
25. Oneal Village Subd. Ph-2	26. Darrien Properties Lot 3	27. New Hope Baptist Church
28. Oneal Village Subd. Ph-3	29. Residence At Century Pk.	30. Echo Ridge
31. Oneal Village Subd. Ph-4	32. Redcroft Subd. Ph-1	33. Mayfair Station
34. Orchard Crest Subd. Ph-1	35. Redcroft Subd. Ph-2	36. South Main Towns
37. Town Pines	38. Pelham Medical Addition	39. Sage Creek Way
40. Views At Mt. Vernon	41. Hammett Bridge Town	42. Town City Retail
43. Reserves At Richglen	44. Hammett Bridge Res.	45. Creekside Manor

Subd.	Subd.	
46. The Ledges	47. Hartwood Lake Subd.	48. STI Phase II
49. Brushy Creek Towns	50. Netzero	51. Reserves at Redcroft
52. Piedmont Point Apt.	53. GHS Pediatrics Ph-1	54. O'Hare Project
55. Briar Ridge	56. Ozellas Ridge	57. Magnolia Greens
58. Project Satellite	59. Benson CDRJ	60. Whata A Wash Carwash
61. Brockman McClimon Rd.	62. Katherine's Garden	63. Inland Port Chasis Yard
64. Sudduth Farms	65. Global Commerce	66. Branchwood Subd.
67. NTB	68. Pavilion Development	69. Greer High School Addition
70. Hampton Inn	71. Short Street	72.

57 Individual LOT Drainage Plan Reviews (Per month)



Addressed Citizen Complaints: Anthony Copeland

Issue	Complaint Date	Address	Resolution	Completed
Pond Maintenance	8/7/2019	Pleasant Meadow (Eric Memno)	HOA is Responsible	8/7/2019
Catch Basin Top (Damaged)	8/7/2019	Sweetbriar Ct.	City went out and reset the cover.	8/7/2019
Stormwater (French Drain)	8/16/2019	302 Pine St.	COG has no ROW	8/16/2019

Asphalt Activities Inspection: Anthony Copeland

Subd. / Project Name	Date	Operation
Sudduth Farms Subd.	8/22/2019	Sub-grade Proof-roll